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Brooks Development Authority

Executive Committee | Special Board Meeting Agenda

Tuesday, February 19, 2019 - 10:30 AM
Brooks Board Room, 2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting called to Order
2. Citizens to be Heard
3. Minutes
 - A. Approval of the January 22, 2019 Executive Committee Minutes
4. Action Items:
 - A. ***See Action Item out of Executive Session below.***
5. Executive Session

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Discussion regarding the sale and/or lease of real estate.
 - B. Consultation with attorney.
6. Action Item out of Executive Session:
 - A. ***Resolution No. 021919-1009*** - Executive Committee approving an amendment to Resolution No. 012219-1008, revising the terms of the Lease Agreement with Project INO.- *Samantha Carneiro, Chief Financial Officer*
7. Adjournment

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance, please call the Brooks Main Office at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).



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Brooks Development Authority

Board of Directors

| Meeting Agenda

Tuesday, February 19, 2019 - 11:00 AM

Brooks Board Room, 2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting called to Order
2. Citizens to be Heard
3. Presentation: State Lobbyist Update - *Marc Rodriguez, Office of Marc Rodriguez*
4. Minutes
 - A. Approval of the January 15, 2019 Board of Directors Minutes
5. Reports:
 - A. Chairman's Report:
 1. FDR Reminder
 2. Brooks Sponsored Events
 3. Cuisine Solutions Visit/Tour/Update
 - B. President & CEO Report:
 1. Staff Introductions
 - a. Charles Schirmer, Senior Project Manager
 - b. Salvador Ramirez, Irrigator
 2. Small Business Development
6. Consent Items: None
7. Action Items:
 - A. **Resolution No. 021919-1010** - Board approval for acceptance of the Brooks Development Authority Fiscal Year 2018 Comprehensive Annual Financial Report and accepting the Report on Conduct of Audit for Fiscal Year 2018, as prepared by the Independent Auditing firm of Garza/Gonzalez & Associates, as recommended by the Finance Committee on February 5, 2019. - *Eric Greer, Controller and Garza/Gonzalez & Associates*
8. Discussion Items:
 - A. City of San Antonio Municipal Elections Briefing - *Frank Garza, Legal Counsel*
 - B. Workforce Development Update - *Christie Trevino, Director of Human Resources*
 - C. Tours & Prospects Update - *Amber Gilbert, Director of Business Development*
9. Information Items:
 - A. SBEDA Quarterly Report
 - B. Quarterly Investment Report
 - C. Monthly Financials

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D. Monthly Marketing Metrics

E. Projected Agenda Items

F. Upcoming Meetings

1. Next Planning & Development Committee Meeting - Tuesday, March 5, 2019 - 9:00am
2. Next Executive Committee Meeting - Tuesday, March 5, 2019 - 11:30am
3. Next Finance Committee Meeting - Tuesday, March 5, 2019 - 2:00pm
4. Next Board of Directors Meeting - Tuesday, March 19, 2019 - 11:00am
5. Next Brooks Gives Back Meeting - Thursday, March 21, 2019 - 10:00am

10. Executive Session

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- B. Consultation with attorney.

11. Adjournment

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