



ADDENDUM I

SUBJECT: Informal Invitation for Bid ("IFB") for Annual Contract for Carver Community Cultural Center HVAC Preventative Maintenance and Repairs (IFB, RFx: 6100014894), Scheduled to Open: March 14, 2022; Date of Issue: February 23, 2022

FROM: Denise Gómez Esquivel, C.P.M., CPPB
Procurement Administrator

DATE: March 10, 2022

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. **Change:** Bid deadline has been extended to **Friday, March 18, 2022, 10:00 a.m. Central Time.**
2. **Add:** The Pre-Submittal Sign in Sheet is hereby attached as Exhibit 1.
3. **Change:** Section 004, Specifications/Scope of Services, Item 4.1.1, Item 1: Schedule Preventative Maintenance Estimated Annual Quantity, Item 1: Quarterly Planned Maintenance Estimated Annual Quantity, Letter A: Carver Community Cultural Center is hereby updated to read: 6 each (6 Package units x 3 quarterly PM's ea.)
4. **Change:** Section 004, Specifications/Scope of Services, Item 4.1.1, Item 2: Annual Planned Maintenance Estimated Annual Quantity, Letter A: Carver Community Cultural Center is hereby updated to read: 6 each (6 units x 1 annual PM ea.)
5. **REVISED:** Section 009, Attachment A – Price Schedule is hereby removed and replaced with Attachment A – Price Schedule – Revised 3/10/2022.

QUESTIONS SUBMITTED IN ACCORDANCE WITH PRE-SUBMITTAL CONFERENCE AND RESTRICTIONS ON COMMUNICATION:

On March 3, 2022, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Annual Contract for Carver Community Cultural Center HVAC Preventative Maintenance and Repairs. Below is a list of questions that were asked at the pre-submittal conference and in accordance with Section 003 – INSTRUCTIONS FOR RESPONDENTS, PART A, Restrictions on Communication. The City's official response to questions asked is as follows:

Question 1: Filter amounts and types?
Response: Please refer to Section 004, Specifications/Scope of Services, Item 4.8 Filter Requirements. The filter shall have a Minimum Efficiency Reporting Value of MERV-13 or MERV-14. Filter amounts are based on need and PM service recommendation.

Question 2: Filter and Belt annual estimated usage?
Response: Please see response to Question 1. Belts should be replaced as needed or recommended based on PM service recommendation.

Question 3: Equipment schedule and what is require?

Response: Please refer to Section 004, Specifications/Scope of Service, Item 4.1 & 4.11.

Question 4: Can you confirm if filters are to be MERV 13?

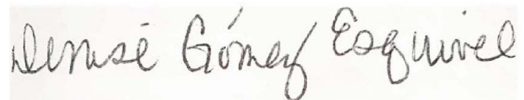
Response: The filter shall have a Minimum Efficiency Reporting Value of MERV-13 or MERV-14.

Question 5: Please provide equipment models and types?

Response: Please refer to Section 004, Specifications/Scope of Service, Item 4.1 & 4.11.

Question 6: On page 9, 4.1.1, Item 1A, it says 6 Each (5 Package Units. X 3 Qtr PMs Ea.). Are there 6 units or 5 units?

Response: Please see Revised Section 004, item 4.1.1 Item 1, Letter A and Item 2, Letter A. Price Schedule has also been revised. Please refer to Section 009, Attachment A – Price Schedule – Revised 3/10/2022.



Denise Gómez Esquivel, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division

DGE/jh

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Name of Signatory _____

Signature _____