



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Formal Invitation for Bid for Annual Contract for ETC Lighting Maintenance at the Lila Cockrell Theatre Inside the Convention Center**

Solicitation Number: RFX 6100016324

Description: The City of San Antonio is soliciting bids for ETC Lighting System Maintenance services to support the Lila Cockrell Theatre at the Convention Center. The ETC Lighting is needed by the Convention Center maintenance department to maintain light controls as required to support various year-round events.

Applicable Product Categories: 22014 -Energy Control System

Applicable Product Categories: 93153 -Lighting Fixture Maintenance

Applicable Product Categories: 28554 -Lighting Fixtures

Date Issued: December 14, 2022

**Bid Due Date & Time: January 25, 2023; 2:00 PM Central Time**

Pre-Submittal Conference: City of San Antonio's Finance Department -Purchasing Division, Webex Meeting at 10:00 a.m. Central Time, on Wednesday, December 21, 2022.

Join by Phone: 1-415-655-0001

Meeting Number (access code): 2450 753 3310

Meeting Password: COSA

Staff Contact Person: Jesus Hernandez, Procurement Specialist II, [jesus.hernandez2@sanantonio.gov](mailto:jesus.hernandez2@sanantonio.gov)

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.