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CITY OF SAN ANTONIO

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Issued By: Public Works Department  
ID NO.: 33-03324

Date Issued: June 30, 2023

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**(010) LOW QUALIFIED FORMAL INVITATION FOR BIDS (IFB) to CONTRACT  
ConRAC Upgrades**

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Online bidding will be utilized via CivCast at <https://www.civcastusa.com/bids> . Online bid services will open for bidding on **Friday, June 30, 2023** and close on **Friday, July 28, 2023, at 2:00 P.M. CT.** Follow submittal instructions on <https://www.civcastusa.com/> . **Hard Copies will not be accepted for this solicitation.** Bids will open and the Bid Results will be posted on Civcast on day of the deadline. Bid Results will **not** be read out loud in City Council Chambers, but will be read aloud utilizing WebEx. You can access WebEx by phone at 1-415-655-0001, Access Code: **1770 23 1452**, Password: **3HrMPWvWr58**, and/or by utilizing <https://www.webex.com/> using the aforementioned information.

A **Non-Mandatory Pre-bid meeting** will be held through WebEx on **Tuesday, July 11, 2023, at 10:00 A.M. CT.** You can access WebEx by phone at 1-415-655-0001, Access Code: **2631 838 0439**, Password: **Procurement** and/or by utilizing <https://www.webex.com/> using the aforementioned information.

A **site visit** will be held on **Tuesday, July 11, 2023, at 2:00PM (CT), for interested bidders who have signed up in advance will Joseph Ramon, Procurement Manager, at [joseph.ramon@sanantonio.gov](mailto:joseph.ramon@sanantonio.gov) by Monday, July 10, 2023, at 2:00 PM (CT).** Site visit location is at ConRAC QTA Level 1 located at **9800 Airport Blvd., San Antonio, TX 78216.**

**The Deadline for questions is scheduled for July 17, 2023 at 4:00 P.M. CT.**

**The consultant's construction estimated for this contract is: \$986,368.00**

The bidder acknowledges that this is a unit price contract; that unit prices established will remain in effect and valid throughout the duration of the contract; the quantities shown are estimated quantities for budgetary purposes only; the award of this contract does not guarantee contractor the entire work shown in this FORMAL INVITATION FOR BID (IFB); the City may order all, some, or none of the work shown in this IFB; and projects will be assigned as they become available.

**This invitation includes the following Contract Documents which are required downloads in CivCast:**

010	Invitation for Bids	075	Performance
020	Contract Signature Page	076	Payment Bond
024	Unit Pricing	081	General Conditions for Construction Contracts
030	Experience & Qualifications	095	SAWS Special Conditions
040	Standard Instructions to Respondent	▪	Subcontractor/Supplier Utilization Plan
041	Certificate of Interested Parties (TEC Form 1295)	▪	Wage Decision
050.01	SBEDA Guidelines	▪	Insurance Requirements
060	Supplemental Conditions		

The City of San Antonio point of contact for this solicitation is Procurement Manager, Joseph Ramon, [Joseph.Ramon@sanantonio.gov](mailto:Joseph.Ramon@sanantonio.gov). Questions are to be submitted in writing in the Questions and Answers section on Civcast. Bid documents, addenda, and this solicitation will be posted on Civcast at <https://www.civcastusa.com>. The bidder understands and agrees to the responsibility for obtaining any and all addenda and adhering to all requirements in addenda(s). City is not responsible for incorrect information obtained through other sources.

Bid Documents must contain **“Legal Name of Company”** as listed by the Texas Secretary of State Registry (<http://www.sos.state.tx.us/>). The documents required in CivCast (fully completed and with digital signatures) constitute the required information to be submitted as a part of the bid proposal.

**The following documents constitute the required information to be submitted as a part of the bid proposal and are a required uploads in CivCast:**

020	Contract Signature Page	▪	Bid Bond
024	Project Sheets	▪	Subcontractor/Supplier Utilization Plan
030	Experience & Qualifications	▪	Form 1295 with Certification Number & Date Filed

**This is a Qualified Low Bid Solicitation.** It is understood and agreed that the work is to be substantially completed on or before 150 calendar days. This project **does not** include hazardous environmental work. This project requires 1 project sign.

**Small Business Economic Development Advocacy (SBEDA) Program Compliance** – Respondents shall meet the subcontracting requirements as stated on 050.01 Form and on the **Subcontractor/Supplier Utilization Plan** posted with this solicitation on the City's website. The **Subcontractor/Supplier Utilization Plan** will be determined off of base bid.

**Wage Decision** – Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.