



## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Formal Invitation for Bids for Annual Contract for Ice/Water Dispenser Preventive Maintenance and Repairs**

Solicitation Number: RFX 6100017219

Description: The City of San Antonio is soliciting bids for a Contractor to provide preventive maintenance services and repairs of City-owned ice/water dispensing machines, ice makers, Instant Hot Water Dispensers and supporting components. Contractor is expected to furnish the necessary labor, materials, service equipment, tools, transportation, methods of communication, supervision, service reports, supplies, etc.

Applicable Product Categories: 74045 – Ice Making and Dispensing Machines (Not Dry Ice)  
74088 – Water Filters, Ice Machines

Date Issued: August 11, 2023

**Due Date & Time: September 13, 2023, 2:00 p.m. Central Time**

Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on August 17, 2023, via WebEx. Attendance, by WebEx, at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2630 893 6288 | Meeting Password: COSA23

### Meeting Link:

<http://sanantonio.webex.com/sanantonio/j.php?MTID=m2c571bb6e5d197830f4a2e3488a57e6b>

Staff Contact Person: Stephanie Nouman, Procurement Specialist III,  
[stephanie.nouman@sanantonio.gov](mailto:stephanie.nouman@sanantonio.gov)

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.