



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Informal Invitation for Bid – ANNUAL CONTRACT LIBRARY BORROWER CARDS FOR SAPL

Solicitation Number: 6100017478

Description: The City of San Antonio is soliciting bids for the printing of colored plastic borrower cards as part of a Two Year (2) Annual Contract. These cards are issued to library patrons requesting to use various resources such as library databases, online library services, print materials, and media at the Central Library and various branch libraries located throughout the City of San Antonio.

Applicable Product Category:

966-11 Card Printing: Tab, Post, Form, etc.

Date Issued: October 18, 2023

Bid Due Date & Time: November 6, 2023, at 10:00 a.m. Central

Pre-Submittal Conference: N/A

Staff Contact Person: Jose Govea, Procurement Specialist II
Email: Jose.Govea@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov