

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Formal Invitation for Bids for Annual Contract for Ice/Water Dispenser Preventive Maintenance and Repairs**

Solicitation Number: RFX 6100017451

Description: The City of San Antonio is soliciting bids for a Contractor to provide preventive maintenance services and repairs of City-owned Ice/Water Dispensing Machines, Ice Makers and supporting components. Contractor is expected to furnish the necessary labor, materials, service equipment, tools, transportation, methods of communication, supervision, service reports, supplies, etc. The Ice/Water Dispensing Machines, Ice Makers, and supporting components, shall be referred to herein as "Equipment".

Applicable Product Categories: 74045 – Ice Making and Dispensing Machines (Not Dry Ice)

Date Issued: November 6, 2023

Due Date & Time: December 1, 2023, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on November 14, 2023, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2632 848 0912 | **Meeting Password:** COSA23

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m1876d4ec32513fb263facbfa1750861f>

Staff Contact Person: Stephanie Nouman, Procurement Specialist III,
Stephanie.Nouman@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

