



#### **ADDENDUM IV**

**SUBJECT:** Formal Invitation for Bid for SWMD Cart Delivery Services (IFB # 6100017553),  
Scheduled to Open: December 15, 2023; Date of Issue: November 13, 2023

**FROM:** Marilyn Timlake, Procurement Manager

**DATE:** December 15, 2023

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV - TO THE ABOVE REFERENCED  
FORMAL INVITATION FOR BID**

**THE ABOVE-MENTIONED FORMAL INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

**1. SUBMISSION DEADLINE HAS BEEN EXTENDED TO DECEMBER 20, 2023; 2:00 PM CT.**

#### **QUESTIONS SUBMITTED IN ACCORDANCE WITH RFPQ SECTION 003**

**Question 1:** Who is the current contractor?

**Response:** The City of San Antonio does not have a current vendor for these services.

**Question 2:** What is the estimated bundle service calls per week (removal, delivery, repairs)?

**Response:** Please refer to 004 - Specifications / Scope of Work, Background for estimated amounts.

**Question 3:** Price Schedule is requesting a price per household and per call. Are we estimating 3 carts per household and/or per call?

**Response:** Please refer to 004 - Specifications / Scope of Work, Services to be Provided, h) Cart Repairs and i) Cart Exchanges.

**Question 4:** Estimated carts per FY24 – FY28 is 5,000 – 25,000 per the scope. Is it safe to estimate the lowest quantity of (5,000 carts per year) >>> (96 carts per week) >>> (19 carts per day) = 6 service calls per day if minimum of 3 carts per service call per sections; h, i, and j?

**Response:** The estimated annual number of service calls Contractor may receive is outlined on the scope of the solicitation. These are only estimates and there is no guarantee of the actual amount of service calls the Contractor will receive.

**Question 5:** What is the estimated budget for this contract?

**Response:** Since the contract will be utilized on an as needed basis, the City cannot provide an accurate budget for it.

**Question 6:** Is there a percentage goal for SBEDA Utilization Plan?

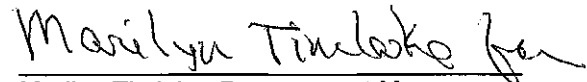
**Response:** No, No API has been applied to the solicitation.

**Question 7:** Is the City open to change the payment structure to another payment style? From a per action base to a day rate base.

**Response:** No, the City is currently looking for a per service call base.

**Question 8:** Can the awarded vendor red line terms and conditions of the bid response?

**Response:** Any redline terms and conditions will be reviewed by our City Attorney and could make the vendor non-responsive.



Marilyn Timlake, Procurement Manager  
Finance Department, Purchasing Division

MT/jf