

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Informal Invitation for Bids ANNUAL CONTRACT LIBRARY BORROWER CARDS FOR San Antonio Public Library

Solicitation Number: IFB 6100017619

Description: The City of San Antonio is soliciting bids for the printing of colored plastic borrower cards. These cards are issued to library patrons requesting to use various resources such as library databases, online library services, print materials, and media at the Central Library and various branch libraries located throughout the City of San Antonio.

Applicable Product Categories:

966-11 Card Printing: Tab, Post, Form, etc.

Date Issued: November 29, 2023

Due Date & Time: December 19, 2023, 10:00 a. m. Central Time

Pre-Submittal Conference: None

Staff Contact Person: Jose Govea, Procurement Specialist II, jose.govea@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

