

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

Formal Invitation for Bids for Annual Contract for Shower Trailer Rental for the Department of Human Services

Solicitation Number: RFX 6100017500

Description: The City of San Antonio (City or COSA) is soliciting bids for a contractor to provide one shower trailer with a minimum of six stalls with monthly rental rates, delivery, installation, and service. The shower trailer will be utilized by the San Antonio Department of Human Services (DHS) for the Migrant Resource Center (MRC) to support the 24-hour-a-day, 7-days-a-week operation.

Applicable Product Categories: 34518 Emergency Shower and Wash Stations

Date Issued: December 8, 2023

Due Date & Time: December 22, 2023, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on December 14, 2023, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter the access code to participate on the day of the conference.

Dial-In Number: 1-415-655-0001 | Access Code: 2632 545 4702 | Meeting Password: COSA

Join from the meeting link:

<https://Sanantonio.webex.com/sanantonio/j.php?MTID=m6eacdb4863aafefc0382a747193d0a2e>

Staff Contact Person: Jo Ann Figueiredo, Procurement Specialist II, joann.figueiredo@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

