

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Informal Invitation for Bid for Annual Contract for Janitorial Equipment Repairs and Supplies**

Solicitation Number: 6100017461

Description: The City of San Antonio is soliciting bids to provide all labor, equipment, and materials to deliver preventive and remedial maintenance, inspection, and repairs of various sizes and types of janitorial equipment covered in this contract and used throughout city buildings. This equipment is used by the Building and Equipment Services Department – Facilities Division to perform cleaning at the various locations listed. Contractor is expected to furnish the necessary labor, materials, service equipment, tools, transportation, methods of transportation, supervision, service reports, supplies and any needed personal protective equipment and hygiene supplies to fulfill the requirements of this contract.

Applicable Product Categories: 48500 – Janitorial Supplies, General Line
48565 – Janitorial Equipment and Supplies

Date Issued: January 8, 2024

Due Date & Time: February 2, 2024 by 10:00 a.m. Central Time

Pre-Submittal Conference: None

Staff Contact Person: Genaro De Leon, Procurement Specialist II, Genaro.DeLeon@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

