



ADDENDUM IV

SUBJECT: Invitation for Bid (IFB # 6100017877), Annual Contract for Maintenance of Filtration System at Hemisfair Civic Park, Scheduled to Open: July 12, 2024; Date of Issue: June 14, 2024

FROM: Jennifer Johnson
Procurement Administrator

DATE: July 10, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. **MODIFY:** IFB opening date has been extended to July 17, 2024, at 2:00 P.M. Central Standard Time.
2. **ADD:** IFB Exhibit 3 – Pre-submittal PowerPoint
3. **REMOVE:** 004 – Specifications/Scope of Services, Section 4.1 Scope, is revised to remove chemicals and software programming expertise necessary to maintain the system.
4. **REMOVE:** 004 – Specifications/Scope of Services, Section 4.2.2 Contractor requirements, is revised to remove the following subsections a and b:
 - a. Contractor must be proficient with the installed Fountain Works Software programming.
 - b. Contractor must have knowledge of automated water feature filtration system and must have ability to troubleshoot to determine system failures/outages.
5. **MODIFY:** Section 4.2.3.1 Scope of Services is deleted in its entirety and replaced with the following new Section 4.2.4:

4.2.4 Scope of Services

ITEM 1. Skimmer/Basket Strainer cleaning:

- a. Frequency of service: up to 5 days per Week, as requested by City. City anticipates services will be needed at least 3 days per week during the fall and up to 5 days per week in the summer. City will provide a schedule upon contract award and at least 30 days of notice for any schedule changes.
- b. Contractor will inspect and clean all basket strainers and skimmers on every visit to insure proper flow to the pumps and equipment. Contractor will lubricate the O-rings as needed. Contractor will remove and properly dispose of any debris.

ITEM 2. Debris Removal:

- a. Frequency of service: up to 5 days per Week, as requested by City. City

anticipates services will be needed at least 3 days per week during the fall and up to 5 days per week in the summer. City will provide a schedule upon contract award and at least 30 days of notice for any schedule changes.

b. Contractor will use dip nets to clean all bodies of water to ensure a clean looking fountain at all times. Any and all floating debris will be removed and disposed of properly. Contractor may have to get into the ponds to clear debris from the filtration system.

c. Contractor shall scrub algae from limestone walls.

- 6. MODIFY:** 009 – Attachments, Attachment A – Price Schedule, Items 1 and 2, are removed in their entirety and replaced with the following:

ATTACHMENT A - PRICE SCHEDULE REVISION 7/10/2024

Item	Description	Estimated Annual Quantity (A)	Price Per Each Day (B)	Estimated Annual Total (A x B)
1	Skimmer/Basket Strainer cleaning	260 days		
2	Debris Removal	260 days		

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

Question 1: What is the bid deadline?

Response: Refer to this addendum item 1, the deadline was revised to July 17, 2024, at 2:00 P.M. Central Standard Time.

Question 2: Do you have a checklist for Attachments and forms required to be sent back?

Response: Attachment A – Price Schedule

Attachment C – Local Preference Program Identification Form

Attachment D – Veteran-Owned Small Business Preference Program Tracking Form

Attachment E – Certificate of Interested Parties (Form 1295)

Attachment F – SBEDA Subcontractor Supplier Utilization Plan

Section 007 – Signature Page

Question 3: Do I need to provide a VOSBB Certificate?

Response: No, A VOSBB Certificate is not required.

Question 4: What is the anticipated Council date for this solicitation to be awarded?

Response: August 2024

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF
COMMUNICATION**

Question 5: When does the City of San Antonio intend for this contract to begin?

Response: August 2024

Question 6: Are there particular days that the contract is meant to be filled? Meaning the frequency?

Response: Refer to Amendment 5 above.

Question 7: Is this contract solely invitation to veterans or the general public?

Response: General public which includes veterans.

Question 8: Is your requirement set-a-side 100% Service Disable Veteran, or total small business?

Response: The City will evaluate bids received in accordance with City's Local Preference Program Ordinance 2022-12-15-0981, Purchases of personal property. The Local Preference Program allows the City to grant a preference to a business meeting the definition of City Business in the award, when selection is made based on price alone. However, pursuant to Ordinance No. 2013-12-05-0864, all solicitations issued by the City are subject to tracking of Veteran Owned Small Business (VOSB) participation.

Question 9: Is there only one date or is there an alternative or second option for the Site Visit and Pre-submittal date?

Response: July 1, 2024, was the Site visit and pre-submittal date on the cover. There are no alternative dates or second options.

Question 10: Will there be another opportunity to attend the Pre-Submittal and Site visit?

Response: No, there was only the date of July 1, 2024.

Question 11: Will I be disqualified as a business from bidding for this contract if I miss the Pre-submittal or site visit?

Response: No, a vendor will not be disqualified for missing the Pre-submittal or site visit.

Question 12: Is it possible to share the awarded amount from the previous contract pertaining to this current contract? If so, what is the amount?

Response: This will be the first annual contract created for the Maintenance of Filtration System at Hemisfair Civic Park.

Question 13: Will the Preventative Maintenance and treatment of the ponds, consist of pest control such as mosquitos, frogs, bugs etc.?

Response: Pest control will not be required as part of the contract.

Question 14: Will the chemicals be required to treat the water safe for animals, since this is a public venue?

Response: Chemicals are not part of the contract solicitation.

Shelly Reynolds signed for

Jennifer Johnson
Procurement Administrator
Finance Department - Procurement Division

ACKNOWLEDGED AND AGREED:

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature