

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

Formal Invitation for Bids for Annual Contract for Lawn Equipment Parts & Service

Solicitation Number: IFB 6100018259

Description: The City of San Antonio is soliciting bids for a contractor to provide lawn mower, edger, and chain saw parts and service in accordance with the specifications listed in the solicitation. These services are required by various City departments for the repair of various brands of lawn equipment utilized in landscape maintenance throughout the City of San Antonio.

Applicable Product Categories:

515-15 Parts Engines, Motors, and Parts, For Lawn Equipment

934-46 Labor Lawn Equipment Maintenance and Repair

Date Issued: June 26, 2024

Due Date & Time: July 17, 2024, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Bid Conference will be held at 2:00 p.m., Central Time, on July 1, 2024, via Webex only.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2635 734 4327 | **Meeting Password:** KDiuMixh532

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m143ad3dd0e402e6c44a59ddad0b8dd20>

Staff Contact Person: Madison McDonald III, Procurement Specialist II,
madison.mcdonald@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>



TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.