



ADDENDUM I

SUBJECT: ANNUAL CONTRACT FOR SAMHD CUVETTES AND SUPPLIES, (IFB 6100018519), Scheduled to Close: October 25, 2024; Date of Issue: October 9, 2024

FROM: Jennifer Johnson
Procurement Administrator

DATE: October 25, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. MODIFY: The IFB Opening date has been extended to November 1, 2024; 2:00 PM CT.**
- 2. ADD: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.**
- 3. Section 009 – Attachments, Price Schedule is replaced and amended as ATTACHMENT A: PRICE SCHEDULE – REVISION 1, DATED OCTOBER 25, 2024.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Friday, October 11, 2024, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for Annual Contract for SAMHD Cuvettes and Supplies. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: Will San Antonio Metropolitan Health District accept Cuvettes on initial orders with an expiration date of April 2026?

Response: Per Section 4.4.4 "Vendor will ensure products furnished have an expiration date of a minimum of two (2) years after the date of delivery, unless otherwise approved by SAMHD."

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF COMMUNICATION:

Question 2: Will Item # 3050-005 (5pc) be acceptable as an approved equal for Item # 2 HemoPoint H2 Optics Cleaner, #3050-003 (3pc)?

Response: Yes, HemoPoint H2 # 3050-003 (5pc) per box is an approved equal.

Question 3: If there are bid terms and conditions Vendor may not be able to agree to, will the City allow Vendor to include clarifications or exceptions as part of its bid submission?

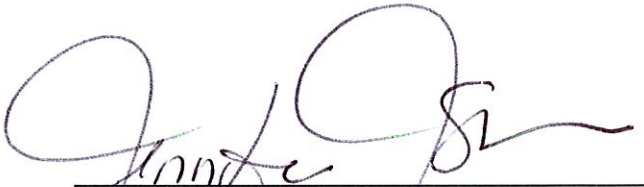
Response: No, see Section 003 – Instructions for Bidders, Variances and Exceptions to Bid Terms: “In order to comply with State law, bidders must submit bids on the same material terms and conditions. Bids that contain material variances or exceptions to the terms and conditions, including additional terms and conditions, will be rejected.”

Question 4: If there are insurance requirements that Vendor may not be able to agree to will the City consider exceptions to insurance terms and conditions?

Response: The awarded vendor will be required to provide Certificate of Insurance prior to the commencement of the purchase and delivery of equipment under this Agreement. Awarded vendor must provide a completed Certificate(s) of Insurance to CITY’s San Antonio Metropolitan Health District in accordance with the Insurance requirements and coverages in Section 005 – Supplemental Terms & Conditions.

Question 5: Does the City consider electronic signatures to be valid “original” signatures (i.e.: DocuSign)?

Response: Yes, see Section 003 - Instructions for Bidders, Submission of Electronic Bids: “All forms in this solicitation which require a signature must have a signature affixed thereto, either by manually signing the document, prior to scanning it and uploading it with your submission, or affixing it electronically.”



Jennifer Johnson
Procurement Administrator
Finance Department - Procurement Division

Acknowledged and Agreed:

Company Name _____

Address _____

City/State/Zip Code _____

Signature: _____

Date: _____