

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Formal Request for Offer for Cuvettes and Supplies**

Solicitation Number: RFX 6100018519

Description: The City of San Antonio is requesting a Formal Invitation For Bid to supply the San Antonio Metropolitan Health District with Cuvettes and Supplies for the existing Stanbio Laboratory/EKF Diagnostic Equipment.

**Date Issued: October 9, 2024**

**Due Date & Time: November 15, 2024, 2:00 p.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:30 a.m., Central Time, on October 11, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

**Dial-In Number:** 1-415-655-001 / 1-904-900-2303 Toll | **Access Code:** 2862 398 8888 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=meb19a82b4a65e57ea9cf526a92d25bc1>

Staff Contact Person: Taylor Mayo, Procurement Specialist II, [Taylor.Mayo@sanantonio.gov](mailto:Taylor.Mayo@sanantonio.gov)

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

