

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Formal Invitation for Bid for Purchase of Forklifts and Man Lifts**

Solicitation Number: RFX 6100018707

Description: The City of San Antonio is soliciting bids to obtain 6 lifts for the City of San Antonio. All lifts shall be delivered to ground and be ready to operate. LPG units are required to come with (2) filled propane tanks.

Applicable Product Categories: 560-75 Trucks, Lift, Powered: Forklifts, Etc

**Date Issued: December 16, 2024**

**Due Date & Time: January 8, 2025, 2:00 p.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on December 19, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2861 531 2259 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc154052e60f449b1e885f5b78887a18c>

Staff Contact Person: Cesar Mirelez, Procurement Specialist II, [cesar.mirelez2@sanantonio.gov](mailto:cesar.mirelez2@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

