



ADDENDUM 2

PROJECT NAME: Underground Fuel Tank – NW PD

DATE: March 24, 2025

PROJECT NO: 35-00302

This addendum is separated into sections for convenience; however, all respondents, bidders, contractors, subcontractors, material men, and other parties must be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents will be attached to and will become part of the Contract Documents for this project. The respondent/bidder is required to acknowledge the receipt of this addendum.

GENERAL:

1. The following changes and/or additions to the Contract Documents, via this addendum, must apply to proposals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Addendum must be taken by all interested parties and all trades affected must be fully advised in their performance of the work involved.
3. This Addendum is hereby made part of the project requirements and contract documents for the above reference project. Ensure to acknowledge this Addendum in CivCast when downloading this Addendum. Acknowledgement of this Addendum is a requirement in order to submit bid in CivCast. This addendum consists of the items and their associated attachments as listed below:

A. ADMINISTRATIVE CHANGES TO BID DOCUMENTS:

1. THE BID OPENING DATE HAS BEEN EXTENDED
 - a. FROM: MARCH 28, 2025
 - b. TO: APRIL 1, 2025

David Rios

David Rios
Procurement Manager
Finance Department - Procurement Division

END OF ADDENDUM NO. 2

CITY OF SAN ANTONIO

Issued By: Building and Equipment Services Department
ID NO.: 35-00302

Date Issued: March 24, 2025

(010) LOW QUALIFIED FORMAL INVITATION FOR BIDS (IFB) to CONTRACT Underground Fuel Tank – NW PD

Online bidding is utilized via CivCast at <https://www.civcastusa.com/bids>. Online bid services will open for bidding on **Wednesday, February 19, 2025**, and close on **Tuesday, April 1, 2025, at 2:00 P.M. (CT)**. Follow submittal instructions on <https://www.civcastusa.com/>. **Hard Copies will not be accepted for this solicitation.** Bids will be opened, and the Bid Results will be posted on CivCast on the day of the bid deadline. Bid Results will be read aloud utilizing WebEx. Access WebEx by phone at **1-415-655-0001** and/or <https://www.webex.com/> with Access Code: 1770 23 1452, Password: 3HrMPWvWr58.

A Non-Mandatory Pre-bid meeting will be held through WebEx on **Friday, March 7, 2025, at 10:00 A.M. (CT)** and a Non-Mandatory Site Visit will be held at **3:00 P.M. CT** at the Northwest Police Substation, located at 5020 Prue Road, San Antonio, TX 78240. Access the WebEx by phone at **1-415-655-0001** and/or <https://www.webex.com/> with Access Code: 2633 388 4340, Password: ZUqbR7PHY32. **The Deadline for questions is scheduled for March 13, 2025, at 4:00 P.M. (CT).**

The estimated construction budget for this contract is **\$750,000.00**.

There are **eight (8)** alternates for this project.

Bidder acknowledges that this is a unit price or Lump Sum contract; that prices established will remain in effect and valid throughout the duration of the contract; the quantities shown are estimated quantities for budgetary purposes only; the award of this contract does not guarantee contractor the entire work shown in this FORMAL INVITATION FOR BID (IFB); the City of San Antonio (City) may order all, some, or none of the work shown in this IFB. **City may elect to award this Project based solely on the base bid, based on a combination of the base bid plus any combination of selected alternates or based on a combination of the base bid plus all alternates that serve the best interest of City. All bids must include a price for all units or line items, including any alternates. Entering a price of "\$0.00" shall mean the units or line items will be provided at no cost to City. A unit price left blank shall result in the bid being deemed nonresponsive and disqualified from consideration. City reserves the right to delete line items prior to award.**

This invitation includes the following Contract Documents which are **required downloads** in CivCast:

010	Invitation for Bids	<input type="checkbox"/>	Local Preference Program Identification Form
020	Contract Signature Page	<input type="checkbox"/>	VOSB Program Tracking Form
024	Unit Pricing Form (Lump Sum Bid Only)	<input type="checkbox"/>	Wage Decision
030	Experience & Qualifications Form w/Project Sheets	<input type="checkbox"/>	Insurance Requirements
040	Standard Instructions to Respondent	<input type="checkbox"/>	Heat Illness Prevention Acknowledgment Form
041	Certificate of Interested Parties (TEC Form 1295)		
060	Supplemental Conditions		
075	Performance Bond		
076	Payment Bond		
081	General Conditions for Construction Contracts		

The City of San Antonio point of contact for this solicitation is **Procurement Specialist II, Michelle Birch**, michelle.birch@sanantonio.gov. Questions are to be submitted in writing in the Questions and Answers section on CivCast. Bidder understands and agrees to the responsibility for obtaining any and all addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

Bid Documents must contain "**Legal Name of Company**" as listed by the Texas Secretary of State Registry (<http://www.sos.state.tx.us/>). The documents required in CivCast (fully completed and with digital signatures) constitute the required information to be submitted as a part of the bid proposal.

The following documents constitute the required information to be submitted as a part of the bid proposal and are **required uploads** in CivCast:

020	Contract Signature Page	<input type="checkbox"/>	Local Preference Program Identification Form
024	Unit Pricing Form (Lump Sum Bid Only)	<input type="checkbox"/>	VOSB Program Tracking Form
030	Experience & Qualifications Form w/Project Sheets	<input type="checkbox"/>	Heat Illness Prevention Acknowledgment Form
<input type="checkbox"/>	Bid Bond		
<input type="checkbox"/>	TEC Form 1295 Certification Number & Date		

It is understood and agreed that the work is to be substantially completed on or before 100 calendar days. This project **does not** include hazardous environmental work. This project requires 0 project sign(s).

Local Preference Program Ordinance – For more detailed information on the Local Preference Program Ordinance, see solicitation document "040 Standard Instructions to Respondent", section 5.

Veteran-Owned Small Business Preference Program – For more detailed information on the Veteran-Owned Small Business Preference Program, see Ordinance No. 2013-12-05-0864 and solicitation document “040 Standard Instructions to Respondent”, section 6.

Responsible Bidder Ordinance – For more detailed information on the Responsible Bidder Ordinance, see Ordinance No. 2023-01-26-0041 and solicitation document “040 Standard Instructions to Respondent”, section 7.

Heat Illness Ordinance – For more detailed information on the Heat Illness Ordinance, see Ordinance No. 2023-08-31-0585 and General Conditions for Construction Contract, Article X.1.5 and Art.X.2.3(a).

Bid Protest Procedures – See solicitation document “040 Standard Instructions to Respondent”, section 11.

Wage Decision – Bidder shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City’s website.