

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Formal Invitation for Bid for BESD Landscaping Equipment**

Solicitation Number: RFX 6100018952

Description: The City of San Antonio is soliciting a bid to provide landscaping equipment. The equipment provided on this solicitation will be for the City departments to mow runway greenspaces, right of way, and stormwater drainage areas.

Applicable Product Categories: 515-56 Lawn Mowers, Riding Type, Including Parts and Accessories

**Date Issued: March 26, 2025**

**Due Date & Time: April 11, 2025, 2:00 p.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on April 1, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2862 375 7944 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m4162c6e411bf90f07c4a5d460e627768>

Staff Contact Person: Jody De La Rosa, Procurement Specialist II, [jody.delarosa@sanantonio.gov](mailto:jody.delarosa@sanantonio.gov)

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

