

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

### **Formal Invitation for Bids for Annual Contract – SPRINKLER & IRRIGATION REPAIR PARTS for Parks and Recreation Department**

Solicitation Number: RFX 6100019017

Description: The City of San Antonio is soliciting bids for contractor to furnish and deliver a full line of sprinkler irrigation repair parts in accordance with the specifications listed herein. These items are primarily used by the Parks and Recreation Department on an “as needed” basis for the purpose of repairing or replacing irrigation systems at parks, and other City property. This solicitation is for parts only and does not include installation or repair services.

Applicable Product Categories: 67017 Irrigation Systems

**Date Issued:** March 28, 2025

**Due Date & Time:** April 16, 2025, 2:00 p.m. Central Time

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on April 03, 2025, via Webex. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2868 871 1589 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=maf8e5ded60c53a7eca305dbc73bd1d0b>

Staff Contact Person: Rosalinda Mendez, Procurement Specialist II, [Rosalinda.Mendez@sanantonio.gov](mailto:Rosalinda.Mendez@sanantonio.gov)  
Phone: 210-207-4285

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.

