

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

Formal Invitation for Bid – Annual Contract for Lubricant Equipment Parts and Service

Solicitation Number: RFX 6100018997

Description: The City of San Antonio is soliciting bids for lubrication equipment parts and service in accordance with the specifications listed herein. The primary users of this contract will be Solid Waste Management's (SWMD's) Heavy Fleet Maintenance Division, Building and Equipment Services - Fleet, Aviation-Fleet, and Fire Dept-Fleet Fleet Maintenance & Operations.

Applicable Product Categories: 07546 – Lubrication Equipment

Date Issued: April 25, 2025

Due Date & Time: May 16, 2025, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on May 1, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2336 698 0260 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m3083f92b6640404b3ee35be7333c60f0>

Staff Contact Person: Cesar Mirelez, Procurement Specialist II, cesar.mirelez2@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

