

## ADVERTISEMENT INFORMATION ONLY

### Solicitation Type and Name: Formal Invitation for Bid (IFB) ANNUAL CONTRACT FOR ALLISON PARTS AND SERVICE

Solicitation Number: 6100019003

Description: The City of San Antonio is soliciting bids to provide Allison Transmission Parts and Service in accordance with the specifications listed herein. These parts and services are needed for repair of medium and heavy duty trucks equipped with automatic Allison transmissions utilized by the Solid Waste Management (SWMD), Transportation and Capital Improvements (TCI) and Fire (SAFD) departments.

Applicable Product Categories: 06094 – Transmissions, Standard and Automatic, Including Clutch Assemblies and Parts.

**Date Issued: May 16, 2025**

**Due Date & Time: June 4, 2025, @ 2:00 P.M. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on May 22, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2346 471 1156 | Meeting Password: COSA

Meeting Link: <https://sanantonio.webex.com/sanantonio/j.php?MTID=mb91e8d868f7961c20696fd189ce0b681>

**Join from the meeting link:**

Terrall Caffie, Procurement Specialist II  
City of San Antonio, Finance Department – Procurement Division  
[Terrall.Caffie@sanantonio.gov](mailto:Terrall.Caffie@sanantonio.gov)

**For SAePS language -**

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.



