

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

Formal Invitation for Bid – Annual Contract for Lubricants and Hydraulic Fluids

Solicitation Number: RFX 6100019101

Description: The City of San Antonio is soliciting bids for the purchase and delivery of automotive oil, grease, hydraulic fluids, and lubricants in accordance with the specifications listed within the solicitation. These products are used by various City departments to support fleet vehicles and equipment.

Applicable Product Categories: 40590 – Synthetic Petroleum

Date Issued: June 16, 2025

Due Date & Time: July 11, 2025, 2:00 p.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on June 20, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2334 041 6852 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m2fc55a19de4a0ded2b4fae5f5490211f>

Staff Contact Person: Cesar Mirelez, Procurement Specialist II, cesar.mirelez2@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

