



ADDENDUM I

SUBJECT: Invitation for Bid, Annual Contract for Fleet Vehicle Window Tint Services, (IFB 6100019261),
Scheduled to Open: Monday, October 13, 2025; Date of Issue: Monday, September 29, 2025

FROM: Jennifer Johnson
Procurement Administrator

DATE: October 10, 2025

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. Modify:** The IFB opening date has been extended to October 17, 2025; 2:00 PM CT.
- 2. Add:** Pre-Submittal Conference Sign in Sheet, this document will be posted as a separate file.
- 3. Revised:** IFB Document Section 004 – Specifications / Scope of Services:
 - 4.4.1.1 Acceptable Brand/Model: Suntek, Standard Pro Series 5 Charcoal, Madico Charcool line, or approved equal.
 - 4.4.2.1 Acceptable Brand/Model: Suntek, Standard Pro Series 20 Charcoal, Madico Charcool line, or approved equal.
 - 4.4.3.1 Acceptable Brand/Model: Suntek, Standard Pro Series 35 Charcoal, Madico Charcool line, or approved equal.
- 4. Section 009 – Attachments, Price Schedule is replaced and amended as ATTACHMENT A: PRICE SCHEDULE – REV. 1, DATED OCTOBER 9, 2025.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Friday, October 3, 2025, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for 6100019261 Formal Annual Contract For Fleet Vehicle Window Tint Services. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

No questions asked

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003 INSTRUCTIONS FOR OFFERORS,
RESTRICTIONS OF COMMUNICATION:**

1. Question: In reviewing Attachment B – LLP Identification Form, am I correct in understanding that the business must have been established for over a year?
Response: To qualify as City Business under the Local Preference Program, a vendor must have been established within city limits for at least one year. Vendors who do not meet this requirement are still eligible to submit bids.
2. Question: If we are eligible to bid, would it be possible to review the previously awarded contract?
Response: Bid tab can be located on the City of San Antonio website Council Agenda for March 4, 2021. Link provided at: <https://sanantonio.primegov.com/viewer/preview?id=90220&type=2>
3. Question: Under 4.4 Acceptable Brand/Model, Is Madico acceptable?
Response: Yes, Madico is an acceptable brand. See Item 3 above.

Marilyn Timlake for

Jennifer Johnson
Procurement Administrator
Finance Department - Procurement Division

JJ/cm