

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Informal Invitation for Bid (IFB) ANNUAL CONTRACT FOR (CITY OWNED) PORTABLE TOILETS FOR SAN ANTONIO INTERNATIONAL AIRPORT (SAIA)

Solicitation Number: 6100019356

Description: The City of San Antonio Convention is soliciting bids for a contractor to provide preventive maintenance service and repairs on four (4) standard, portable (trailer) chemical toilets (units) located in various locations on the campus of the San Antonio International Airport (SAIA) and used by Airfield Maintenance Employees.

Applicable Product Categories: 93484 – Toilet Port Maintenance and Repairs.

Date Issued: October 22, 2025

Due Date & Time: November 07, 2025 @ 10:00 A.M. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on October 28, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2338 012 4720 | Meeting Password: COSA

Meeting Link: **Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m8cd6fb7ffe749c886c4541effe3678f0>

Stacey Gipson, Procurement Specialist II

City of San Antonio, Finance Department – Procurement Division Stacey.gipson3@sanantonio.gov

For SAePS language -

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/GuidesSupport>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited. 7

