



ADDENDUM IV

SUBJECT: Formal Invitation for Bid – Annual Contract for DHS Pool Cleaning, Maintenance & Repairs (RFx 6100019378), Scheduled to Open: January 23, 2026; Date of Issue: October 31, 2025

FROM: Jennifer Johnson, Procurement Administrator

DATE: January 16, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. REVISE:** The deadline for bid submission has been changed to Friday, January 30, 2026, at 2:00 P.M. CT.
- 2. ADD:** A Pre-Submittal Conference & Site Visit has been added and will be held on Thursday, January 22, 2026, at 2:00 P.M. Central Time at the Bob Ross Senior Center located at 2219 Babcock Road, San Antonio, TX 78229. Meeting details can be found on the cover page of the IFB 6100019378 document, which reads:

Pre-Submittal Conference: *Yes

A Pre-Submittal Conference (via Webex and In-Person, followed by a Site Visit, is scheduled for Thursday, January 22, 2026, at 2:00 P.M. Central Time at the Bob Ross Senior Center located at 2219 Babcock Road, San Antonio, TX 78229. Attendance at both the Pre-Submittal Conference and Site Visit is optional but highly encouraged, as these opportunities will allow prospective vendors to gain a clear understanding of the project scope, site conditions, and solicitation requirements. All attendees must check-in with the City's Procurement staff upon arrival to sign-in.

WebEx Information:

Join by Phone: 1-415-655-0001 (Toll-Free Dial-In)

Meeting Number (Access Code): 2341 068 5724

Meeting Password: COSA

Join from the Meeting Link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5af8ec832c04e27e21398f80b12a2cc6>

- 3. ADD:** Pre-Submittal Conference Presentation; this document will be posted as a separate file.
- 4. REVISE:** The Staff Contact Person has been changed to Jo Ann Figueiredo, Procurement Specialist II, 210-206-2745, joann.figueiredo@sanantonio.gov.
- 5. REVISE:** In Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.4.5.2 now reads: Services must be initiated and completed within the same business day, or within 48 hours with management email approval of an extenuating circumstance.
- 6. REVISE:** In Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.6.1 the following has been added: Repair cost shall be defined as the complete door-to-door cost, including parts, labor and any freight/shipping fees.
- 7. REVISE:** In Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.4.1 the following has been added: The City shall compensate the Contractor at the hourly rate listed on the Price Schedule. For services requiring less than one (1) full hour, the Contractor shall be entitled to payment for actual time worked, billed in fifteen (15)-minute increments. The minimum billable amount shall be fifteen (15) minutes per service call or site visit. Time shall be rounded up to the next quarter-hour (15 minutes) when calculating payment. No additional fees or surcharges shall be applied beyond the hourly rate specified in the Price Schedule.
- 8. REVISE:** In Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.6.1 the following has been added: The City shall compensate the Contractor at the hourly rate listed on the Price Schedule. For services requiring less than one (1) full hour, the Contractor shall be entitled to payment for actual time worked, billed in fifteen (15)-minute increments. The minimum billable amount shall be fifteen (15) minutes per service call or site visit. Time shall be rounded

up to the next quarter-hour (15 minutes) when calculating payment. No additional fees or surcharges shall be applied beyond the hourly rate specified in the Price Schedule.

9. **REVISED:** Section 009 – ATTACHMENTS, ATTACHMENT A - PRICE SCHEDULE is replaced and amended as ATTACHMENT A – PRICE SCHEDULE REVISION 1, DATED JANUARY 7, 2026.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003. RESTRICTIONS ON COMMUNICATION:

Question 1: Are the twice-weekly visits fixed on certain weekdays and times?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.1 Regular Pool Cleaning Services (Two (2) Visits Per Week), The contractor must coordinate with the designated City staff prior to providing services at the standard rate. Timing of these services shall be coordinated with the Senior Center Manager.

Question 2: Are there blackout windows for classes or other activities?

Response: Yes, services may need to be scheduled around classes or other activities. Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.1 Regular Pool Cleaning Services (Two (2) Visits Per Week), The contractor must coordinate with the designated City staff prior to providing services at the standard rate. Timing of these services shall be coordinated with the Senior Center Manager.

Question 3: Who controls keys and alarm codes?

Response: A designated department point of contact and contact information will be provided to the awarded Contractor to make arrangement for keys and alarm codes, if needed.

Question 4: What is the after-hours entry procedure?

Response: Entry will be accompanied by and coordinated with the DHS Senior Center Manager or designated point of contact.

Question 5: Can emergency call-outs incur after-hours fees?

Response: Yes, please refer to section 009 – ATTACHMENTS, ATTACHMENT A – PRICE SCHEDULE REVISION 1, DATED JANUARY 7, 2026, Item 1B allows After Hours pricing for Emergency Pool Clean-Up Service Call (as needed).

Question 6: Who is the primary on-site decision maker and their backup? Please provide 24/7 phone numbers for both.

Response: The DHS Service Center Manager or designated City staff and contact information will be provided to the awarded Contractor.

Question 7: Please confirm required water-quality set points (free chlorine, pH, alkalinity, stabilizer, calcium, cyanuric acid, TDS, etc.) beyond the CDC MAHC/DSHS ranges.

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.2, Water Chemistry must meet Centers for Disease Control (CDC) Model Aquatic Health Code (MAHC) guidelines, and City of San Antonio, and Texas Department of State Health Services (DSHS) regulations.

Question 8: Who has authority to close and reopen the pool after incidents (e.g., contamination or equipment failure)?

Response: The DHS Service Center Manager or designated City staff and contact information will be provided to the awarded Contractor.

Question 9: Does the City require a specific log format for water testing and service reports, or will digital logs and photo documentation be accepted as-is?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.6 RECORD KEEPING AND REPORTING, 4.6.1, The City does not prescribe or require a specific software or format for record-keeping; the Contractor may utilize written logs, spreadsheets, or other methods, provided that the information is accurate, complete and readily available for City's review; and 4.6.2, The City does not prescribe or require a specific software or format for these reports, provided they contain all required information and are submitted in a clear and accessible manner.

Question 10: Can we conduct a joint pre-bid inspection to verify the current condition and serial numbers of the pump, motor, filter, heater, UV system and lift?

Response: No, however, a Pre-Submittal Conference (Webex and In-Person) and Site Visit has been added and scheduled for Thursday, January 22, 2026, at 2:00 P.M. CT at the Bob Ross Senior Center located at 2219 Babcock Rd., San Antonio, TX 78229. Pre-Submittal and Site Visit details can be found in Amendment 1 above.

Question 11: Are there any known defects, leaks or warranty issues that bidders should be aware of and price around?

Response: None to departments knowledge. See also Response to Question 10 above for Site Visit information.

Question 12: Are OEM-equivalent parts acceptable without brand pre-approval, or must written approval be obtained for each item?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.3.7 Replacement Parts and Materials, 4.3.7.4 All replacement parts must be (OEM) original equipment manufacturer or equivalent in quality and specification, and 4.3.7.5 No used, refurbished, or off-brand substitutions are permitted without prior approval.

Question 13: Does the 4-hour response requirement mean on-site arrival or a call-back?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.3.4.5 Emergency Pool Clean-Up Services Call – Response Time, 4.3.4.5.1 Contractor must respond by return phone call or email to City’s emergency clean-up request within 4 hours of receiving notification of an emergency event by the DHS Senior Center Manager; and section 4.3.6 Pool Equipment Repairs Service Call – As needed, 4.3.6.5 Contractor must respond to a repair request within 4 hours of receiving notification of an equipment breakdown by the DHS Contract Administrator via phone call and/or email. Services must be initiated and completed within the same business day or within 48 hours with management email approval of the extenuating circumstance.

Question 14: What constitutes “initiated” same-day work?

Response: “Initiated” same-day work means the service must begin on the same business day the request is issued.

Question 15: What is the approval path for repairs that are safety hazards when a purchase order has not yet been issued?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.3.4.5 Emergency Pool Clean-Up Services Call – Response Time, section 4.3.4.5.1, Contractor must respond to emergency clean-up request within 4 hours of receiving notification of an emergency event by the DHS Senior Center Manager, via phone call or email.

Question 16: How will extensions for extenuating circumstances be granted and documented when repairs cannot be completed within the prescribed time?

Response: Please refer to 4.3.4.5.2 Services must be initiated and completed within the same business day, or within 48 hours with management email approval of an extenuating circumstance.

Question 17: Is there a minimum billable time for each service call?

Response: Yes, the minimum billable time shall be 15 minutes per service call or site visit. Please refer to the added language in section 004 – SPECIFICATIONS/SCOPE OF SERVICES 4.3.4.1 now reads: Contractor shall provide emergency pool cleaning services in response to contamination events or any condition that renders the pool unsafe or non-compliant with health regulations. Emergency services are separate from routine maintenance and shall be available on an on-call basis as requested by the City and billed at an hourly rate. The City shall compensate the Contractor at the hourly rate listed on the Price Schedule. For services requiring less than one (1) full hour, the Contractor shall be entitled to payment for actual time worked, billed in fifteen (15)-minute increments. The minimum billable amount shall be fifteen (15) minutes per service call or site visit. Time shall be rounded up to the next quarter-hour (15 minutes) when calculating payment. No additional fees or surcharges shall be applied beyond the hourly rate specified in the Price Schedule.

As well as added language in 4.3.6.1, now reads: For the purposes of this contract, repairs not covered by the outlined bi-weekly and bi-annual maintenance procedures and deemed necessary by the department will be completed during Regular Working Hours whenever possible. Repair work for City’s Equipment listed herein can only be performed with written City approval. Contractor shall provide a quote using the hourly rates established in the Price Schedule for repair work. As a procurement necessary because of unforeseen damage to public machinery, equipment, or other property, parts supplied for repair work will be paid to Contractor in accordance with the percentage markup indicated on the price schedule. **Quoted prices for parts shall be submitted on percentage of vendor cost, including any shipping/freight charges on ordered parts.** Contractor shall only proceed with the additional work after receipt of a purchase order (PO) issued by the City. City will not pay for any

unauthorized parts or labor charges. **Evidence of said costs shall be submitted with an itemized invoice for each repair.** Contractor must submit itemized invoices with a copy of the written Purchase Order (PO) supplied by the Department for which the services are provided. Such invoices shall have the language REPAIR indicated thereon. **Proof of costs shall be printed, properly identified, and dated and submitted with the invoice.** This contract shall be limited to repairs that do not exceed \$3,000.00 per repair. Repair cost shall be defined as the complete door-to-door cost, including parts, labor, and any freight/shipping fees. For any repair exceeding \$3,000.00, City reserves the right to obtain quotes from other parties. The City shall compensate the Contractor at the hourly rate listed on the Price Schedule. For services requiring less than one (1) full hour, the Contractor shall be entitled to payment for actual time worked, billed in fifteen (15)-minute increments. The minimum billable amount shall be fifteen (15) minutes per service call or site visit. Time shall be rounded up to the next quarter-hour (15 minutes) when calculating payment. No additional fees or surcharges shall be applied beyond the hourly rate specified in the Price Schedule.

Question 18: Is travel time billable or included?

Response: Travel time should be included in your hourly labor rate. City shall pay hourly labor rates for time spent working onsite only. Please refer to section 009 – ATTACHMENTS, ATTACHMENT A – PRICE SCHEDULE REVISION 1, DATED JANUARY 7, 2026, NOTE: *Price must include all labor, equipment, cleaning supplies, materials, and chemicals to perform services.*

Question 19: Are chemical costs fully included in routine visits, or are they separately billed?

Response: Yes, chemical costs are fully included in pricing for routine visits. They are not separately billed. Please refer to section 009 – ATTACHMENTS, ATTACHMENT A – PRICE SCHEDULE REVISION 1, DATED JANUARY 7, 2026, NOTE: *Price must include all labor, equipment, cleaning supplies, materials, and chemicals to perform services.*

Question 20: What percentage cap applies to parts markup, and does this cap include freight?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.3.7 Replacement Parts and Materials, 4.3.7.6 Any mark-up on parts shall be in accordance with Attachment A – Price Schedule and shall not exceed 15% of the vendor's actual cost excluding shipping and freight. Shipping/freight cost shall be included in the invoice without any mark-up applied.

Question 21: Will electronic supplier invoices and screenshots be accepted as “original vendor invoice” proof?

Response: Please refer to the following sections:

Yes, electronic copies of original supplier invoices and screenshots are acceptable. Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.6 Pool Equipment Repairs Service Call – As needed, 4.3.6.1 **Evidence of said costs shall be submitted with an itemized invoice for each repair.** Contractor must submit itemized invoices with a copy of the written Purchase Order (PO) supplied by the Department for which the services are provided. Such invoices shall have the language REPAIR indicated thereon. **Proof of costs shall be printed, properly identified, and dated and submitted with the invoice;**

and section 4.3.7 Replacement Parts and Materials, 4.3.7.7 Contractor must submit the original parts invoice/receipt with their billing to validate the percent markup;

and section 006 – GENERAL TERMS AND CONDITIONS, Information Required On Invoice, All invoices must be in a form and content approved by the City. City may require modification of invoices, if necessary, in order to satisfy City that all billing is proper and pursuant to the terms of the contract. Invoices are required to show each City Purchase Order Number. Invoices must be legible. Items billed on invoices must be specific as to applicable stock, manufacturer, catalog, or part number (if any). All invoices must show unit prices for each item being billed, the quantity of items being billed and the total for each item, as well as the total for all items on the invoice. If prices are based on list prices basis, then the list prices, the percentage discount or percentage surcharge, net unit prices, extensions and net total prices must be shown. Prompt payment discounts offered shall be shown separately on the invoice.

Question 22: Must every non-emergency repair have a purchase order (PO) before dispatch? Who issues POs after hours?

Response: Yes, non-emergency repairs must have a purchase order. The City of San Antonio will issue any purchase orders during Regular Working Hours.

Question 23: Please confirm the single-repair dollar threshold after which the City will solicit other quotes, and whether this threshold includes labor, parts, tax and freight.

Response: Yes, the threshold includes all costs including labor, parts, and freight. Please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.3.6 Pool Equipment Repairs Service Call – As

needed, 4.3.6.1, this contract shall be limited to repairs that do not exceed \$3,000.00 per repair. Repair costs shall be defined as the complete door-to-door cost, including parts, labor, and freight/shipping fees. For any repair exceeding \$3,000.00, City reserves the right to obtain quotes from other parties.

Question 24: What format is required for monthly maintenance and repair reports?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.6 RECORD KEEPING AND REPORTING, 4.6.1, Contractor shall maintain a detailed Service Log both on-site and electronically. The log shall include: date and time of service, description of services performed, equipment and water readings, technician name and signature, and observations of any issues or repairs recommended. The City does not prescribe or require a specific software or format for record-keeping; the Contractor may utilize written logs, spreadsheets, or other methods, provided that the information is accurate, complete and readily available for City's review, and 4.6.2 Contractor shall submit Monthly Maintenance Summary and Repair Reports electronically to DHS Contractor Administrator at the end of each month. The City does not prescribe or require a specific software or format for these reports, provided they contain all required information and are submitted in a clear and accessible manner.

Question 25: To whom and where should these reports be sent?

Response: See question 24 response.

Question 26: What are the photo documentation requirements and file-naming conventions?

Response: Photos can be sent via text or email to Senior Center Manager when services are completed (for cleaning service or repair service). File name must include date of service, center name, type of service (Example: Bob Ross.11-20-2025.cleaning service).

Question 27: Does the City have an incident report template for contamination events? If so, please provide a copy.

Response: No report template. Please see question 24 response.

Question 28: Is on-site storage of chemicals allowed? If not, what spill-containment specifications and delivery logistics must the vendor provide?

Response: Please refer to Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, section 4.4 CONTRACTOR RESPONSIBILITIES, 4.4.8 STORAGE OF CHEMICALS – Contractor shall be responsible for the appropriate storage and availability of chemicals. The City is not responsible for the storage of chemicals, materials or parts at the location.

Question 29: Are any chemicals restricted or does the City prefer specific brands?

Response: No, see Section 003 – Instructions for Bidders, Description of Supplies: Any brand names, catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate quality and capability desired. Also, Section 4.3.2 states Water Chemistry must meet Centers for Disease Control (CDC) Model Aquatic Health Code (MAHC) guidelines, and City of San Antonio, and Texas Department of State Health Services (DSHS) regulations.

Question 30: What is the required scope of criminal background checks and proof format for staff assigned to this contract?

Response: Please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.5 BACKGROUND CHECKS, 4.5.1 Contractor is responsible for assessing risk and maintaining effective background check policy and procedures for all employees, staff, and subcontractors responsible for performing services under this contract. Contractor is responsible for ensuring that each person performing services under this contract has successfully undergone a statewide background check for criminal conviction(s), evaluated in accordance with the U.S. Equal Employment Opportunity Commission (EEOC) guidelines. At minimum, Contractor shall ensure persons assigned to work under this contract must not have had any criminal convictions within the past 3 years for either a felony or a crime of moral turpitude. Contractor shall provide proof that all personnel assigned to City facilities have undergone a criminal background check prior to their assignment. The proof shall be provided to the applicable DHS Contract Administrator, Facility Coordinator, or Manager, if requested.

4.5.2 Contractor shall remove an employee from service under this contract should Respondent become aware that the employee has been convicted of a crime as described above.

Contractor is responsible for any costs incurred in conducting criminal background checks, which shall be performed prior to the individual performing services hereunder.

In order to conduct periodic contract compliance reviews, and to the extent permitted by law, City may request or review background check results at any time. Contractor shall provide copies of the requested

information, or access thereto in San Antonio, Texas, and shall obtain authorization for the disclosure from the employee at the time of hire, to the extent required.

4.5.3 EMPLOYEE RECORDS RETENTION - Contractor shall retain all employee records, including criminal background checks, for the retention period stated in Section 006 - General Terms and Conditions, and make them available to City as stated in that section.

Question 31: Is one Certified Pool Operator (CPO) or Aquatics Facility Operator (AFO) on site per visit sufficient, or per crew?

Response: Per Visit, please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.4 CONTRACTOR RESPONSIBILITIES, 4.4.12 CERTIFIED POOL AND SPA OPERATOR – Contractor must have a Pool and Spa Operator, certified through the National Swimming Pool Foundation or (AFO) Aquatic Facility Operator, onsite for all maintenance and repairs, and shall provide a copy of certification if requested by the City.

Question 32: What are the uniform and ID requirements?

Response: Please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.4 CONTRACTOR RESPONSIBILITIES, 4.4.13 Contractor shall ensure Contractor's employees and their respective subcontractors wear company uniforms when providing services hereunder. Uniforms shall identify the company and the company's name or logo. The employee shall be identified by a name tag, either affixed or sewn, to the uniform shirt.

Question 33: Can the City add additional pool locations at the same rates without renegotiation?

Response: Please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.0 BACKGROUND, 4.0.2 The City reserves the right to add or remove pool locations within the city limits during the contract term. Added pool locations shall be serviced at the same prices indicated in Attachment A – Price Schedule.

Question 34: What notice period and change-order process applies?

Response: Please refer to section 006 – GENERAL TERMS & CONDITIONS, Change Orders. In order to comply with Texas law governing purchases made by municipalities, the following rules shall govern all change orders made under this contract. Any change orders that become necessary during the term of this contract as a result of changes in plans, specifications, quantity of work to be performed, materials, equipment or supplies to be furnished must be in writing and conform to the requirements of City Ordinance 2011-12-08-1014, as hereafter amended. Any other change will require approval of the City Council, City of San Antonio. Changes that do not involve an increase in contract price may be made by the Director. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated herein.

Question 35: Are deep cleans strictly twice per year, or can they be scheduled to accommodate City programs?

Response: Yes, deep cleaning services are twice per year. Please refer to section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.3.3 Pool Deep Cleaning Services – Bi-annually (Two (2) Visits Per Year), 4.3.3e Timing and scheduling of these services shall be coordinated with the Senior Center Manager.

Question 36: Are night or holiday work premiums allowed?

Response: Please refer to section 009 – ATTACHMENTS, ATTACHMENT A – PRICE SCHEDULE REVISION 1, DATED JANUARY 7, 2026, for labor rates for regular working hours; after hours; weekends and city recognized holidays.

Question 37: Will the City require an SAePS internal catalog or punch-out? What is the timeline and data fields required for catalog integration?

Response: Catalog from vendor is not required at this time.

Question 38: Is the prompt-payment discount considered in the award evaluation or only applied at the time of payment?

Response: Refer to Section 003 - INSTRUCTIONS FOR BIDDERS, Prompt Payment Discount for information regarding consideration.

Question 39: What contents are required in each invoice packet (e.g., PO, logs, photos, parts proof)?

Response: Please see answer to question 21.

- Question 40:** Are there any City-required insurance endorsements beyond additional insured, primary/non-contributory and waiver of subrogation?
 Response: Insurance requirements are in Section 005 – SUPPLEMENTAL TERMS & CONDITIONS, Insurance.
- Question 41:** Are environmental impairment or pollution liability endorsements required for chemical handling?
 Response: Insurance requirements are in Section 005 – SUPPLEMENTAL TERMS & CONDITIONS, Insurance.
- Question 42:** Please confirm that no Available Procurement Initiative (API) goal is applied, but a Utilization Plan listing all subcontractors and suppliers is still required. Are any target percentages specified?
 Response: No, Affirmative Procurement Initiative (API) goals are applied. Yes, a Utilization Plan does still need to be filled and completed. No target percentages specified.
- Question 43:** Are Local Preference Program (LPP) and Veteran-Owned Small Business Preference Program (VOSBPP) tracking forms for information only (i.e., no preference) on this solicitation? Is any documentation beyond the forms required?
 Response: Local Preference Program applies for this solicitation. VOSBPP tracking form does not apply for this solicitation, the form is for tracking purpose only.
- Question 44:** What are the parking, loading path and equipment staging rules at the Bob Ross Senior Center?
 Response: The loading and equipment staging area is through the exterior pool door, which has a parking lot adjacent to the door.
- Question 45:** What noise and odor restrictions apply to acid washes or heater descaling, especially during sensitive hours or near occupied areas?
 Response: Work to the pool is done during unoccupied times. No noise and odor restrictions apply at this time.
- Question 46:** What is the method and point of connection for wastewater disposal during backwash or deep-clean effluent removal?
 Response: There is a drainage system for wastewater.



 Jennifer Johnson
 Procurement Administrator
 Finance Department – Procurement Division

Acknowledged and Agreed:

Company Name: _____

Address: _____

City/State/Zip Code: _____

Signature: _____

Date: _____