

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Informal Invitation for Bid (IFB) CSF Riser Skirts for Stage; Convention Center

Solicitation Number: 6100019491

Description: The City of San Antonio is soliciting bids for stage skirting, to be utilized by the San Antonio Convention and Sports Facilities Department (CSF) at the Henry B. Gonzalez Convention Center.

Applicable Product Categories: 57884 – Table Skirts (Skirting)

Date Issued: February 13, 2026

Due Date & Time: March 04, 2026, @ 10:00 A.M. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 A.M., Central Time, on February 20, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2348 917 0031 | Meeting Password: COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m39f656c778ad4e25644186d17a4e0e49>

Additionally, a site visit will be held at 2:00 p.m. Central Time, on February 20, 2026. All interested vendors in attending the site visit in person **MUST RSVP via email to stacey.gipson3@sanantonio.gov by February 19, 2026, at 10:00 AM** to receive parking instruction where they may park without incurring a parking fee. Failure to RSVP will result in perspective vendor being responsible for their own parking and subsequent fee charged. After arrival vendors will meet in the Main Lobby around the central art sculpture.

Stacey Gipson, Procurement Specialist II

City of San Antonio, Finance Department – Procurement Division Stacey.gipson3@sanantonio.gov

For SAePS language -

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

