



ADDENDUM I

SUBJECT: Invitation for Bid – Annual Contract for Carver Community Cultural Center HVAC Preventative Maintenance and Repairs (IFB 6100019293), Scheduled to Close: Monday, March 16, 2026, Date of Issue: Friday, February 27, 2026.

FROM: Regina Leal-Vandervort, Procurement Manager

DATE: March 12, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. **Change:** Bid opening date is hereby extended to **March 20, 2026, at 2:00 p.m. central time.**
2. **Add:** Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.
3. **Add:** Pre-Submittal Site Visit Sign In Sheet, this document will be posted as a separate file.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Thursday, March 5, 2026, the City of San Antonio hosted a Pre-Submittal Conference and Site Visit to provide information and clarification for the IFB for the Annual Contract for Carver Community Cultural Center HVAC Preventative Maintenance and Repairs. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows: :

Question 1: Must bidders be registered South Central Texas Regional Certification Agency (SCTRCA)?

Response: In accordance with Attachment F-Pre-Bid Annual Contract for HVAC Services at Carver power point presentation, Primes and/or subcontractors must be certified at the time of bid submission/close date to count towards SBEDA eligibility. Additional assistance can be provided by calling 210-458-3225, or through the website at: www.sctrca.org or www.supply-sa.org.

Question 2: Can you post the inventory of all the split and package units i.e. make and model numbers?

Response: In accordance with Section 004, Specifications/Scope of Services, please see Section

4.12-Equipement List for make, model number, and system type.

Question 3: Also provide a list of filters sizes and type of filters recommend.

Response: In accordance with Section 004, Specifications/Scope of Services, please see Section 4.12-Equipement List for filter quantities. The types of filters must meet industry standards by having a Minimum Efficiency Reporting Value of MERV 13 when evaluated under the guidelines of ASHRAE Standard 52.2-2007 and must also have a MERV-A of 13 when tested per Section 4.8.1.3.

Question 4: What is the estimated cost range?

Response: Department budget will not be released. All Bidders are encouraged to submit their pricing with bid response meeting the published specifications.



Jennifer Johnson
Procurement Administrator
Finance Department - Procurement Division