

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Formal Invitation for Bid (IFB) for Annual Contract for Medium & Heavy Trailers and Tarps – Parts and Service – Solid Waste Management Department (SWMD).

Solicitation Number: RFX 6100019330

Description: The City of San Antonio (City) is soliciting bids for trailer parts and service for the Solid Waste Management Department (SWMD) in accordance with the specifications listed herein. This contract will be utilized by the Solid Waste Management Department - Fleet Operations Division to repair high-capacity trailers used to pick up brush throughout the City. The trailers will be operated by various departments of the City of San Antonio.

Applicable Product Categories: NIGP Code 06588 Trailer Body Parts; Trailer Maintenance and Repair (Not Otherwise Classified).

**Date Issued: February 27, 2026**

**Due Date & Time: April 10, 2026, 2:00 PM Central Time**

**Pre-Submittal Conference: March 10, 2026, 10:00 AM Central Time (via Webex).** Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2338 062 9913 | Meeting Password: COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m0e9494ed183d4fdad5c4dc61f6008076>

Staff Contact Person: Rick Kolczak, Procurement Specialist II [rick.kolczak@sanantonio.gov](mailto:rick.kolczak@sanantonio.gov).

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

