

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Formal Invitation for Bid (IFB) for Annual Contract for Dog and Cat Food – Animal Care Services (ACS).

Solicitation Number: IFB 6100019354

Description: The City of San Antonio is soliciting bids for the purchase and delivery of dog and cat food for animals sheltered in the Animal Care Services (ACS) facility.

Applicable Product Categories: NIGP Code 32525 Dog & Cat Food.

Date Issued: March 20, 2026

Due Date & Time: April 15, 2026, 2:00 PM Central Time

Pre-Submittal Conference: March 26, 2026, 10:00 AM Central Time (via Webex). Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2340 988 7650 | Meeting Password: COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5a826b9358a1604cd635234c6da67a14>

Staff Contact Person: Rick Kolczak, Procurement Specialist II rick.kolczak@sanantonio.gov.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

