



ADDENDUM V

SUBJECT: Invitation for Bid (IFB) Annual Contract for Dog and Cat Food for Animal Care Services (ACS), (IFB 6100019354), Scheduled to Close: May 6, 2026; Date of Issue: March 20, 2026

FROM: Jennifer Johnson
Procurement Administrator

DATE: May 5, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. V - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

Note: Addendum I was not and will not be issued for this IFB.

THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. Revise:** The deadline for submissions is extended to May 11, 2026 at 2:00 P.M. Central Time.
- 2. Add:** Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.
- 3. Revise:** Section 005 – SUPPLEMENTAL TERMS & CONDITIONS, Renewals is revised to; At City's option, this Contract may be renewed under the same terms and conditions for one (1) additional one (1) year period(s). Renewals shall be in writing and signed by Director, without further action by the San Antonio City Council or City Manager or designee as applicable, subject to and contingent upon appropriation of funding therefor.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Thursday, March 26, 2026, the City of San Antonio hosted a Pre-Bid/Submittal Conference to provide information and clarification for the Solicitation/Project Name. Below is a list of questions that

were asked at the pre-bid/submittal conference. The City's official response to questions asked is as follows:

Question 1: I have registered as a vendor and have a vendor #. Will that preclude me from bidding?
Response: No, in fact you must be registered in order to submit a bid through the SAePS Portal. Refer to IFB, Section 003-Instructions for Bidders, Submission of Bids.

Question 2: Can I submit a bid in any other formation if I don't have vendor portal access?
Response: No, bids must be submitted through the SAePS portal. Refer to IFB, Section 003-Instructions for Bidders, Submission of Bids.

Question 3: Can I submit a bid if my incorporation paperwork is not approved before the RFx due date?
Response: Yes, incorporation status does not affect bid submissions.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF COMMUNICATION:

Question 4: In the section titled "Date for Price Adjustment" it states "After the first-year prices may be adjusted annually (the "Price Adjustment Date"). If we provide documentation as proof of a manufacturer price increase, can we change prices at any time during the contract?

Response 4: No. See Section 003 – Instructions for Bidders, Variances and Exceptions to Bid Terms: In order to comply with State law, bidders must submit bids on the same material terms and conditions.

Question 5: We cannot adjust our prices using the latest version of the PPI data published as of the price adjustment date. Can this term be removed?


Response: No. City is not removing these material terms and conditions.

Question 6: We cannot agree to the term that states "price adjustment shall be limited to a maximum price adjustment of 25% of the original base price." Can this term be removed?

Response: No. City is not removing these material terms and conditions.

Question 7: Any renewals must be upon mutual agreement between us and the city. Is this a term you can agree to?

Response: No. City is not removing these material terms and conditions.

<hr/> <p>Original Signature of Person Authorized to Sign Bid/Contract (Please Sign)</p> <hr/> <p>Signer's Name</p> <hr/> <p>Vendor Name</p>	 <hr/> <p>Procurement Administrator Finance Department, Procurement Division</p>
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