



ADDENDUM I

SUBJECT: Invitation for Bid (IFB) Annual Contract for Herbicides for Public Works Department (PWD), (IFB 6100019550), Scheduled to Close: May 27, 2026; Date of Issue: May 6, 2026

FROM: Gabby Aguilar-Alvarez
Procurement Manager

DATE: May 26, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. Revise: The deadline for submissions is extended to June 3, 2026, at 2:00 PM Central Time.**
- 2. Add: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Wednesday, May 13, 2026, the City of San Antonio hosted a Pre- Submittal Conference to provide information and clarification for the Herbicides IFB. Below is a list of questions that were asked at the pre-bid/submittal conference. The City's official response to questions asked is as follows:

Question 1: You do understand that the active ingredient on Line 7 (Imazapyr) and on Line 8 (Polaris) is the same active ingredient, right?

Response 1: Yes, Imazapyr and Polaris both use the same active ingredients. Line 7 (Imazapyr 52.6%) is a "4-lb" formula, 4 lbs. of acid per gallon. Line 8 (Polaris 27.7%) is a "2-lb" formula, 2 lbs. of acid per gallon.

Question 2: Since the active ingredients are the same, can we quote alternative concentrations and container sizes?

Response 2: Bidder must bid the minimum concentrations requested in Section 004 – Specifications / Scope of Services. Pro-rata adjustments to packaging and pricing may be allowed at the sole discretion of City. See Section 003 – Instructions for Bidders, Description of Supplies. Bidders may also submit alternate bids. For alternate bid submissions, refer to Section 003 – Instructions for Bidders, Alternate Bids: Alternate bids may be allowed at the sole discretion of City and Electronic Alternate Bids submitted through the Portal: All alternate bids are recorded with original bids when submitted electronically.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF COMMUNICATION:

Question 3: I am not a veteran. Do I have to sign and send the letter?

Response 3: Yes. Complete Attachment C, Veteran-Owned Small Business (VOSB) Preference Program Tracking Form accordingly. Refer to Attachment F Bid Checklist, page 35 of the IFB: "Use this checklist to ensure that all required documents have been included in the Bid response..."

Question 4: My office is not within the city of San Antonio. Do I have to sign the letter of preference?

Response 4: Yes. Complete Attachment B, Local Preference Program (LPP) Identification Form accordingly. Refer to Attachment F Bid Checklist, page 35 of the IFB: "Use this checklist to ensure that all required documents have been included in the Bid response..."

Question 5: On the list of products, it does not show me the active ingredients, only the commercial brand name. Do you accept a different name with the same active ingredient?

Response 5: Refer to See Section 004 – SPECIFICATION / SCOPE OF SERVICES, 4.8 Brand Names. The example brand names and numbers contained in this bid are for descriptive purposes only and are intended to reflect a level of quality and capability desired. They are not intended to limit competition. Bidder shall provide products which are labeled with their brand and the product must be approved by U.S. Army Corps of Engineers.

Question 6: Is it mandatory to provide the Certificate of Insurance with all the coverages as specified?

Response 6: See Section 005 – SUPPLEMENTAL TERMS & CONDITIONS, Insurance, for the required coverage the vendor must have after award of a contract for this solicitation.

Question 7: Catalog price. Would you like me to show the catalog price along with the contractor's price?

Response 7: No. Complete only the blank fields in the Attachment A – Price Schedule.

Question 8: By the history of the project, can you give me the name of the company that supplied this product last year?

Response 8: The requested information can be retrieved via the City's Procurement, Tabulations & Awards portal: [Tabulations and Awards](#); search "herbicides" in Description field.

Question 9: Price of the last contract?

Response 9: The requested information can be retrieved via the City's Procurement, Tabulations & Awards portal: [Tabulations and Awards](#); search "herbicides" in Description field.

Question 10: Do you have a history of past contracts? How many times have you asked for the product in a year?

Response 10: The requested information can be retrieved via the City's Procurement, Tabulations & Awards portal: [Tabulations and Awards](#); search "herbicides" in Description field. See also Attachment A – Price Schedule, Estimated Annual Quantities.

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<hr/> <p>Original Signature of Person Authorized to Sign Bid/Contract (Please Sign)</p>	<hr/> <p><i>lgaguiar</i> Procurement Manager Finance Department, Procurement Division</p>
<hr/> <p>Signer's Name</p>	
<hr/> <p>Vendor Name</p>	
<hr/> <p>Vendor Address</p>	
<hr/> <p>City</p>	
<hr/> <p>State, Zip code</p>	