



## **ADDENDUM I**

**SUBJECT:** Annual Contract for Promotional T-Shirts - Citywide, (6100019501), Scheduled to Close: May 13, 2026; Date of Issue: April 27, 2026

**FROM:** Jorge D. Figueroa  
Procurement Manager

**DATE:** May 4, 2026

### **THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID**

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

### **THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

1. The bid opening date is extended to Monday, May 18, 2026 by 2:00 p.m. Central Time.
2. Add: A 2<sup>nd</sup> Pre-Bid Conference will offered on May 6, 2026 at 10:00 am Central Time via WebEx. Attendance at the Pre-Bid Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2331 022 3502 | **Meeting Password:** COSA

**Join from Meeting Link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=me7992a23b5155c2df07fb3b1bea38a15>

	<i>Jorge Figueroa</i>
Original Signature of Person Authorized to Sign Bid/Contract ( <b>Please Sign</b> )	Procurement Manager Finance Department, Procurement Division
Signer's Name ( <b>Please Sign</b> )	
Vendor Name	
Vendor Address	
City	
State, Zip code	