



ADDENDUM II

SUBJECT: Annual Contract for Carpet and Upholstery Cleaning at International Center, (6100019616), Scheduled to Close: June 15, 2026; Date of Issue: May 22, 2026

FROM: Jorge Figueroa
Procurement Manager

DATE: June 10, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. Section 009 – Attachments, Price Schedule is Replaced and Amended as Attachment A:
– Price Schedule – Revision 1, Dated June 9, 2026
2. Add: Attachment F: IC BR Acoustical Tile
3. Add: Pre-Submittal Conference Sign in Sheet, this document will be posted as a separate file.
4. Remove: Section 4.2 Specific Service Requirements Item #1 and Item #2 Subsection A: 12 upholstered chairs.
5. Modify: The closing date is extended to June 17, 2026, at 10:00 AM CT

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL
CONFERENCE:**

On Thursday, May 28, 2026, the City of San Antonio hosted a Pre- Submittal Conference and Site Visit to provide information and clarification for the A/C Carpet and Upholstery Cleaning at International Center. Below is a list of questions that were asked at the pre-bid/submittal conference. The City's official response to questions asked is as follows:

Question 1: Can the Square Foot be added for the carpet area that needs cleaning for level 1 and 3?
Response: The total cleanable area is 7,200 sq. ft. Please see Section 4.2 Item #4 subsection D.

Question 2: Are elevators being included for the cleaning?
Response: Yes, two passenger elevators are included in the cleaning. Please see Section 4.2 Item #4.

Question 3: For the Upholstery cleaning is that only for the security desk on the level 1 and the sofa set on level 3?
Response: There are two chairs and a matching love seat, both are on the 3rd floor common area corridor by the common area restrooms. Please see Section 4.2 Item #1.

Question 4: Will the wall panels be added to the contract for cleaning for cleaning the ballroom? If so please add the Square Footage for proper pricing?
Response: The tile measurements are 96in (length) x 34in (width), square footage is 22.67ft. See Attachment F

Question 5: Can you confirm the date/time vendors will be allowed in the building for cleaning?
Response: Work can be performed between 6pm-10pm Monday through Sunday. Ballroom is dependent on availability. Elisabeth Dushner is point of contact for scheduling services, Elisabeth.Dushner@sanantonio.gov, 210-207-1036.

Question 6: Will vendors need to bring their own water supply for cleaning, or can they use water from the building? Is there a place onsite to dispose of used water?
Response: There is a water source and floor drain in the janitorial closet on the 3rd floor located by the common area restrooms that can be used by the vendor.

Original Signature of Person Authorized to Sign Bid/Contract (Please Sign) Signer's Name (Please Sign) Vendor Name Vendor Address City State, Zip code	Jorge D. Figueroa Jorge Figueroa Procurement Manager Finance Department, Procurement Division
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