

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Invitation for Bid for a Formal Annual Contract for Fitness Equipment Preventive Maintenance and Repair Services for the San Antonio Fire Department (SAFD)**

Solicitation Number: IFB 6100019589

Description: The City of San Antonio is soliciting bids to provide bi-annual preventative maintenance and repair services of electric and non-electrical fitness equipment and machines currently installed at San Antonio Fire Department (SAFD) Facilities, including 54 fire stations, SAFD Training Academy, SAFD Wellness Center, SAFD Service Center, Public Safety Answering Center, Quartermaster, and Emergency Operations Center.

Applicable Product Categories: 80594, 93111, 96208, 98116, & 80557

**Date Issued: May 27, 2026**

**Due Date & Time: June 12, 2026, 2:00 p.m. Central Time**

**Pre-Submittal Conference will be held from 10:00-11:00 a.m., Central Time, on June 3, 2026**, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2337 669 6067 | **Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mee568c0094720fff719867a98d2f793c>

Staff Contact Person: Sofia Reyna, Procurement Specialist II, [sofia.reyna@sanantonio.gov](mailto:sofia.reyna@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal> If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

