

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

### Formal Invitation for Bids for Annual Contract for Parts and Service for Toyota Vehicles

Solicitation Number: RFX 6100019662

Description: The City of San Antonio is soliciting bids to furnish Toyota automotive parts and service in accordance with the specifications listed herein. This contract will support repairs to Toyota vehicles in the City's Fleet on an annual contract basis.

Applicable Product Categories: 060-74 Replacement Parts for other than Chrysler, Ford, General Motors, and International Harvester; 928-15 Automobile and Other Passenger Vehicles Maintenance and Repair (Not Otherwise Classified); 929-17 Automotive Shop Equipment Maintenance and Repair.

**Date Issued: May 29, 2026**

**Due Date & Time: June 29, 2026, 2:00 p.m. Central Time.**

**Pre-Bid Conference:** Pre-Bid Conference will be held at 10:00 a.m., Central Time, on June 5, 2026, via WebEx Attendance at the Pre-Bid Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2346 355 9350 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc895b4f51d9db183350a228cb6d78698>

Staff Contact Person: Jordan Mergele, Procurement Specialist II, [jordan.mergele@sanantonio.gov](mailto:jordan.mergele@sanantonio.gov)

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>

If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

