

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

### Formal Invitation for Bids for Annual Contract for Annual Contract for Vehicle Decals

Solicitation Number: RFX 6100019731

Description: The City of San Antonio is soliciting bids to obtain vehicle logo decals, letters and numbers for the purpose of marking City owned Fleet vehicles. Said items shall be applied to the left front door panel and the right front door panel per State of Texas Transportation codes for agency vehicles by the Building and Equipment Services Department. Installation of vehicle logo decals, letters and numbers by vendor is not required. Said items shall be applied upon the receipt of new vehicles in the City's fleet and used to replace damaged, worn or faded decals, letters and/or numbers on existing fleet vehicles each after this initial decal purchase. Estimated quantities shall be for the commissioning of approximately 1,000 vehicles each year.

Applicable Product Categories: 25530 - Decals, Water Transfer Type (For Cigarette Machines, Doors, Equipment, Vehicles, Windows, etc.)

**Date Issued: June 12, 2026**

**Due Date & Time: July 1, 2026, 2:00 p.m. Central Time (Formal)**

**Pre-Bid Conference:** Pre-Bid Conference will be held at 10:00 a.m., Central Time, on June 23, 2026, via WebEx. Attendance at the Pre-Bid Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2330 583 6785 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m912a791fe92769d324c57e49d58d6027>

Staff Contact Person: Cesar Mirelez, Procurement Specialist II, [cesar.mirelez2@sanantonio.gov](mailto:cesar.mirelez2@sanantonio.gov)

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>

If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

