

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

Formal Invitation for Bid for Annual Contract for Official Print Newspaper Advertisements

Solicitation Number: RFX 6100019777

Description: The City of San Antonio is soliciting bids to provide print publication of legally required notices and other official advertisements. These notices may include, but are not limited to: bid notices, election notices, annexation notices, and other items of public interest. Only one newspaper will be awarded this contract.

Applicable Product Categories: 91571 Newspaper and Publication Advertising

Date Issued: July 15, 2026

Due Date & Time: July 31, 2026, 2:00 p.m. Central Time

Staff Contact Person: Rafael Zapata, Procurement Specialist II, Rafael.Zapata@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>

If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

