



ADDENDUM II

SUBJECT: Annual Contract for Fuel Polishing, (IFB 6100019790), Scheduled to Close: September 09, 2026; Date of Issue: August 14, 2026

FROM: Jorge D. Figueroa
Procurement Manager

DATE: September 4, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above and any other supporting solicitation documents and postings.

THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. Revised: The IFB opening date is scheduled for September 14, 2026, 2:00 PM CT.
2. Add: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.
3. Section 009 – Attachments, Price Schedule is replaced and amended as ATTACHMENT A – PRICE SCHEDULE – REV. 1, DATED SEPTEMBER 4, 2026
4. Add: IFB Document Section 004 – Specifications / Scope of Service, 4.2.7 General Conditions to read:
4.2.7 Vendor shall provide and apply biocide treatment when requested by the City as a preventative measure to control or eliminate microbial growth in the fuel. The biocide used shall be EPA-registered for use as a biocide and fuel additive.
5. Add: IFB Document Section 004 – Specifications / Scope of Service, 4.2.8 General Conditions to read:
4.2.8 The City anticipates requiring fuel polishing services for approximately five (5) to six (6) fuel tanks annually, on an as-needed basis. The number of tanks requiring service and the size of each

tank may vary from year to year based on the City's operational needs.

6. Modify: IFB Document Section 004 – Specifications / Scope of Services, 4.3.1 Specifications to read:

4.3.1 The City currently has 34 fuel storage tanks. A list of the locations is attached as Exhibit 1 (Tank Locations). The number of sites, locations and tanks are subject to change at City's discretion.

7. Modify: IFB Document Section 004 – Specifications / Scope of Services, 4.3.3 Specifications to read:

4.3.3 Fuel polishing shall include the removal of all accessible and recoverable water, bottom sludge, sediment, particulates, and other contaminants present in the fuel storage tank using industry-standard fuel-polishing equipment and methods. The Contractor shall polish each designated fuel tank until the fuel achieves a cleanliness level of ISO 4406 18/16/13 or cleaner. Final fuel cleanliness shall be verified through post-service fuel sampling and testing at no additional cost to the City. Test results shall be submitted to the City within 10 days after each fuel polishing event and shall clearly identify the tank serviced, date of service, sample location, test method, and resulting ISO 4406 cleanliness code.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On Thursday, August 20, 2026, the City of San Antonio hosted a Pre- Submittal Conference to provide information and clarification for the Annual Contract for Fuel Polishing. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: Since the Fuel Polishing service will be on a 2-year rotation basis, will half the tanks be cleaned annually?

Response: Please review Amendment 5 above.

Question 2: Has it been 2 years since the tanks have been serviced?

Response: No. Tanks have been cleaned as needed and are treated quarterly.

Question 3: Does the city have a preferred biocide they would like the vendor to use?

Response: No. The City does not have a preferred biocide brand. However, the biocide used shall be EPA registered for use as a biocide and fuel additive.

Question 4: Is the testing requested by the city to follow ISO 4406 standards?

Response: Yes. As per Section 4.3.3, post-service sampling and testing must verify that the fuel achieves an ISO 4406 cleanliness level of 18/16/13 or cleaner.

Question 5: ISO 4406 standards are very broad; is there a specific particle count or water concentration that the city is requesting?

Response: As per section 4.3.3, Fuel shall be polished to an ISO 4406 cleanliness level of 18/16/13 or cleaner, based on particle counts at 4, 6, and 14 microns. The City is not specifying a separate numerical limit for water concentration. However, fuel polishing shall include the removal of all accessible and recoverable water, bottom sludge, sediment, particulates, and other contaminants present in the fuel storage tank using industry-standard fuel-

polishing equipment.

Question 6: Is the turnaround time of 10 days just for the service or does that include testing results as well?

Response: The timelines are separate. Under Section 4.3.9, the Vendor must schedule and complete each requested fuel-polishing service within 10 business days after receiving the City's purchase order and service request, unless otherwise authorized by the City in writing. Under Section 4.3.3, test results must be submitted within 10 days after each fuel-polishing event.

Question 7: Will there be multiple awards for this project?

Response: No, The City intends to award one vendor.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003 RESTRICTIONS OF COMMUNICATION:

Question 8: There is a discrepancy between Attachment A – Price Schedule and Exhibit 1 – Tank Locations. On Attachment A, it states that there are 4 tanks at 20,000 gallons and on Exhibit 1 it states there are 5. Can you please clarify which one is accurate?

Response: The correct count is five (5) 20K gallon tanks.

Question 9: Is the submission deadline time at 10 AM CT or 2 PM CT on September 2, 2026?

Response: Please see Amendment 1 above.

Question 10: Can you please adjust pricing for the biocide treatment? Usually the amount of biocide added depends on how many gallons are in the tank.

Response: Please see revised Attachment A – Price Schedule.

Question 11: Please confirm if the last tank listed is Jet A Fuel.

Response: Yes, the 15K gallon AST (Above Ground Storage Tank) is Jet A Fuel.

Original Signature of Person Authorized to Sign Bid/Contract (Please Sign) Signer's Name (Please Print) Vendor Name Vendor Address	<i>Jorge Figueroa</i> Procurement Manager Finance Department, Procurement Division
--	--

City State, Zip code	
--	--