ADDENDUM IX

SUBJECT: Invitation for Bid (IFB) Formal Annual Contract for Office Furniture Citywide, (6100019689), Scheduled to Close: October 30, 2026; Date of Issue: August 21, 2026

FROM: Regina Leal-Vandervort
Procurement Manager

DATE: October 30, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. IX - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

THE ABOVE-MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. **The submission deadline has been extended to November 6, 2026; 2:00 PM CT**
2. **Update: Attachment C - Local Preference Program Tracking Form to Attachment B - Local Preference Program Tracking Form**
3. **Update: Attachment D – Veteran Owned Small Business Preference Program to Attachment C – Veteran Owned Small Business Preference Program**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF COMMUNICATION:

Question 1: Where do I find the signature page to submit?
Response: Please refer to the Invitation for Bid document, Section 007 - Signature Page

Question 2: Also need the Attachment B – Local Preference Program Tracking Form. I am not seeing it in the assigned documents. Would you be so kind as to direct me where I can that as well?
Response: Please refer to Attachment C - Local Preference Program Tracking Form has been posted as a separate document.

Question 3: Is the signature page the addenda?

Response: The Signature Page can be found in the Invitation for Bid document, Section 007 – Signature Page

Question 4: The City changed their answer to addendum question 11 and only updated Section A categories pertaining to AllSteel? What about the other outdated categories? HON Basyx has not been around for years as one example.

Response: The chair is still being manufactured.

Bidders may propose products that are comparable items to the products that have been discontinued. Bidders must provide the proposed Manufacturer they are offering, Model number, Catalog Name, and the Catalog Page Number, as requested in.

_____ Original Signature of Person Authorized to Sign Bid/Contract (Please Sign) _____ Signer's Name (Please Print) _____ Vendor Name _____ Vendor Address _____ City _____ State, Zip code	Regina Leal-Vanderwort _____ Procurement Manager Finance Department, Procurement Division