ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:
**Formal Invitation for Bids for Annual Contract for Rental of Various Vehicles**

Solicitation Number: RFx 6100019818

Description: Vendor shall rent various passenger vehicles, including passenger vans, to the City in accordance with the scope of services listed herein. This contract will be utilized on an as-needed basis by various City departments for the purpose of transporting personnel and light hauling. **This contract will not be used by the San Antonio Police Department.** Vendor shall provide rates for daily, weekly, and monthly rentals. City shall be able to utilize daily, weekly, or monthly rentals at City's option for all vehicle types listed.

Applicable Product Categories: 97514 Automobiles and Other Passenger Vehicles (Including Emergency Type) Rental or Lease

**Date Issued: August 26, 2026**
**Due Date & Time: November 6, 2026, 2:00 p.m. Central Time**

Staff Contact Person: Rafael Zapata, Procurement Specialist II rafael.zapata@sanantonio.gov

**To view this solicitation,** go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.