



ADDENDUM IV

SUBJECT: Formal Annual Contract for Emergency Vehicles Parts & Services (IFB 6100019677), Scheduled to Open: October 9, 2026; Date of Issue: September 2, 2026

FROM: Shelly Reynolds
Procurement Manager

DATE: October 8, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV - TO THE ABOVE REFERENCED INVITATION FOR BID

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. **Revised:** The Submission deadline date is hereby extended to October 16, 2026, at 2:00 p.m., Central Time

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS OF COMMUNICATION:

Question 1: Does the subcontractor performing repairs need to be a factory-authorized dealer for every vehicle make/model, or only for warranty repairs?

Response: Please refer to Section 004 – Specifications / Scope of Services, Section 4.2.1(g), Vendor subcontracted outside labor must be approved in writing by the Fleet Operations Manager, or designated staff representative, before work proceeds. All subcontracted labor must be performed by an approved factory authorized dealer. Charges for subcontracted labor must be supported by a copy of the outside vendor's invoice, attached to Vendor's invoice submitted to City for payment.

Question 2: If the prime is not a factory-authorized dealer, may the requirement be met through a signed agreement with a factory-authorized dealer in Bexar County? Must that agreement be submitted with the bid?

Response: Yes. Please refer to Section 004 – Specifications / Scope of Services, Section 4.2.1(f) Such parts and service must be available within Bexar County from and by a factory authorized dealer. Bids submitted by dealers located outside Bexar County will include a signed agreement with a factory authorized dealer located within Bexar County or provide mobile repair tech to provide service at fire department location.

Question 3: Does the mobile repair technician option satisfy the Bexar County / factory-authorization requirement if the subcontractor's home shop is outside Bexar County?

Response: Yes. Please refer to Section 004 – Specifications / Scope of Services, Section 4.2.1(f), Such parts and service must be available within Bexar County from and by a factory authorized dealer. Bids submitted by dealers located outside Bexar County will include a signed agreement with a factory authorized dealer located within Bexar County or provide mobile repair tech to provide service at fire department location.

Question 4: When should the prime request City approval of its subcontractor arrangement

Response: Please refer to response for question 2.

Question 5: Can the City provide a list of the specific makes/models of Fire and EMS apparatus covered under this contract?

Response: No makes/models of Fire and EMS apparatus are provided. Please refer to Attachment A – Price Schedule, Item 1A and Item 2A, which identify the manufacturers covered under this solicitation.

Original Signature of Person Authorized to Sign Bid/Contract (Please Sign) Signer's Name (Please Print) Vendor Name Vendor Address City State, Zip code	Shelly Reynolds Procurement Manager Finance Department, Procurement Division
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