

ADVERTISEMENT INFORMATION ONLY

Pre-Advertisement Meeting for Citywide Maintenance, Repair and Operating Supplies (MRO)

Applicable Class Categories: 005, 010, 025, 031, 045, 150, 220, 225, 265, 315, 320, 350, 360, 445, 450, 460, 515, 630, 650, 670, 720, 775, 801, 815, 820, 830, 832, 845, 870, 890, 895

Pre-Advertisement Meeting Date and Time: Pre-Advertisement Meeting will be held at 1:30-2:30 p.m., Central Time, on October 30, 2026, via WebEx. Attendance at the Pre-Advertisement Meeting is optional but highly encouraged.

Attendees may call the toll-free number listed below and enter access code to participate in the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2335 963 8062 | **Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc195111b7fd8ed38c2d43101c4002f79>

Staff Contact Person: Velma Fontenot, Procurement Specialist II,
City of San Antonio, Finance Department – Procurement Division
velma.fontenot@sanantonio.gov

TO REGISTER AS A VENDOR: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

