



ADVERTISEMENT INFORMATION ONLY

**Solicitation Type and Name: Request for Competitive Sealed Proposals – Smart Restroom Technology for San Antonio International Airport**

**Solicitation Number: RFCSP 6100013907; 21-019**

**Description:** The City of San Antonio, Aviation Department, seeks proposals from qualified consultants to implement and maintain a smart restroom technology to track, audit, and report restroom usage, cleanliness, and customer feedback at the San Antonio International Airport.

**Applicable Product Categories:** 20834/03554 Customer Flow Management System/Flight Information Display System

**Evaluation Committee Voting Members:**

Jennifer Mills Pysher, Chief Communication Officer  
Michael Garnier, Chief Budget and Administration Officer, Aviation Department  
Larry Bigelow, Interim Facilities Manager, Aviation Department  
John Kokesh, Building Maintenance Manager, Aviation Department  
Catia Jendrzey, Business Relationship Manager, ITSD

Date Issued: May 17, 2021

Due Date & Time: July 9, 2021 at 2:00 p.m. Central Time

**Pre-Submittal Conference:** A pre-submittal conference is scheduled via conference call at 3:00 p.m., Central Time, on May 26, 2021. Respondents may call toll-free number provided in the RFCSP.

Staff Contact Person: Marisol Amador, Procurement Specialist III, [marisol.amador@sanantonio.gov](mailto:marisol.amador@sanantonio.gov)

**Pursuant to Section 008 – Submission of Proposals, and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below on or before 2:00 p.m., Central Time, on June 28, 2021. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Marisol Amador, Procurement Specialist III**  
**City of San Antonio Finance Department – Purchasing Division for the Aviation Department**  
[marisol.amador@sanantonio.gov](mailto:marisol.amador@sanantonio.gov)

Questions submitted and the City’s responses will be posted with this solicitation.

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit **an electronic response online**. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.