



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Citywide Security Officer Services
Solicitation Number: 6100014352, RFCSP 22-022

Description: The City is seeking an experienced and qualified Security Services Contractor to deliver armed and unarmed security officers services and support at various CoSA facilities. Respondent shall provide qualified and licensed security personnel who are responsible for ensuring the safety and protection of City employees, visitors, residents, and associated properties. Additional services might include, but are not limited to, emergency response, access control, technology control station monitoring, mobile patrol, and other related security services.

Applicable Product Categories: 99046 – Guard and Security Services

Evaluation Committee

John Peterek, Assistant to the City Manager, City Manager's Office
Craig Hopkins, Chief Information Officer, Information Technology Services Department
Patsy Boozer, Chief Information Security Officer, Information Technology Services Department
Derek Rabey, Technical Security Manager, Information Technology Service Department
Kathy Donnellan, Assistant Director, San Antonio Public Library
Louis Resendez, Special Projects Manager, Information Technology Services Department
Jorge Manzano, Development Services Administrator, Development Services Department

Date Issued: November 5, 2021

Due Date & Time: Friday, January 7, 2022, 2:00 p.m. Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will be held at 10:00 a.m. Central Time, on November 19, 2021. The Pre-Submittal Conference for this solicitation will be held via WebEx only. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Pre-Submittal Conference Dial-In Information:

Conference Bridge: Toll Free Dial-In Number: 1-415-655-0001
Meeting number: 2469 643 5298
Meeting password: COSA

Pursuant to Section 008 Submission of Proposals – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposals, from the time the RFCSP has been released until the contract is posted for consideration as a Commission agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on December 17, 2021. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Japan Shah, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
Japan.Shah@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.