



Addendum II

SUBJECT: Request for Competitive Sealed Proposals for Landscaping Services for Radio Tower Sites for ITSD (RFCSP 23-028, RFX # 6100015889) Scheduled to Open: January 18, 2023; Date of Issue: December 7, 2022

FROM: Jennifer Johnson, Procurement Administrator

DATE: January 17, 2023

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

THE ABOVE-MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

1. **MODIFY:** The RFCSP submission deadline has been extended to February 1, 2023, 2:00 PM Central Time.
2. **MODIFY:** A second round of Site Visits has been added as follows:
 “Second Round of Site Visits: The Site Visits will be held on January 19, 2023, and January 20, 2023, from 8:00 AM to 5:00 PM Central Time. All interested Respondents will meet at 2712 Flight Nurse promptly at 8:00 AM Central Time each day. Please refer to Exhibit 6 Tower Site Visit Schedule.”
3. **MODIFY:** Section 004-Specifications / Scope of Services, 4.3 Work Locations, table has been deleted and replaced as follows:

Exhibit	Site Name	Site Address	Escort Required	One-Time Clean Up
Site A:	SAWS Medical Center	8311 Fredericksburg Road	Yes	
Site B:	SAWS Winwood	28508 Waterview Drive	Yes	
Site C:	SAWS Cross Mountain	8719 San Fidel Way	Yes	
Site D:	SAWS Ranch Town	17722 West Apache Bluff	Yes	
Site E:	CPS Stonegate	25529 US 281		Yes
Site F:	Hogan Drive	26800 Hogan Drive		Yes
Site G:	CPS Lake Calaveras	9599 Gardner Road	Yes	
Site H:	CPS Pearsall Road	5261 Old Pearsall Road		Yes
Site I:	Zarzamora	4531 South Zarzamora		Yes
Site J:	Austin Highway	1051-B Austin Highway		Yes
Site K:	CPS Helotes (Leslie Road)	11415 Leslie Road		Yes

Site L:	CPS Texas Research	1331 Zeta Drive		Yes
Site M:	San Geronimo	18958 Bandera Road		Yes
Site N:	Hallmark	23002 Hallmark Path		Yes
Site O:	Judson Road	17474 Judson Road		Yes
Site P:	Mark Wayne	27219 Mark Wayne Road		Yes
Site Q:	Cagnon	2200 Grosenbacher	Yes	Yes
Site R:	Hy Lions	150 Arrid Drive		Yes

4. ADD: Section 004-Specifications / Scope of Services, 4.27 One-Time Clean Up has been added as follows:

“Respondents may propose a One-Time Clean Up fee in Attachment B – Price Schedule V2, column D, where allowable for the specific sites identified in Section 4.3. Work Locations. If applicable, this fee shall reflect Respondent’s all-inclusive fee to bring the site up to standards and to put the tower site in a manageable condition so that Respondent may effectively provide periodic groundskeeping to control vegetative growth within and around the tower site for the duration of the contract in accordance with the requirements of this RFCSP. Respondent shall include a proposed One-Time Clean Up schedule along with its Maintenance Schedule which is due 7 days after contract award.”

5. ADD: Exhibit 6, Second Site Visit Schedule, has been added and reads as follows:

“EXHIBIT 6 - TOWER SITE VISIT SCHEDULE

Site Visits will be held at Radio Services, 2712 Flight Nurse beginning promptly at 8:00 A.M. Central Time and ending at 5:00 P.M. Central Time. All interested Respondents will meet at 8:00 A.M. Central Time for further instructions.”

ITEM	DATE	SITE ADDRESS
DAY 1:		
1.	January 19, 2023	San Geronimo at 18958 Bandera Road
2.	January 19, 2023	SAWS Ranch Town at 17722 West Apache Bluff
3.	January 19, 2023	CPS Helotes (Leslie Road) at 11415 Leslie Road
4.	January 19, 2023	SAWS Cross Mountain at 8719 San Fidel Way
5.	January 19, 2023	SAWS Windwood at 28508 Waterview Drive
6.	January 19, 2023	Hogan Drive at 26800 Hogan Drive
7.	January 19, 2023	Mark Wayne Road at 27219 Mark Wayne Road
8.	January 19, 2023	CPS Stonegate at 25529 US 281
9.	January 19, 2023	Judson Road at 17474 Judson Road

10.	January 19, 2023	Austin Highway at 1051-B Austin Highway
11.	January 19, 2023	SAWS Medical Center at 8311 Fredericksburg Road
DAY 2:		
12.	January 20, 2023	Hi Lyons at 150 Arrid Drive
13.	January 20, 2023	CPS Lake Calaveras at 9599 Gardner Road
14.	January 20, 2023	Hallmark at 23002 Hallmark Path
15.	January 20, 2023	Zarzamora at 4531 South Zarzamora
16.	January 20, 2023	CPS Pearsall Road at 5261 Old Pearsall
17.	January 20, 2023	Cagnon Road at 2200 Grosenbacher
18.	January 20, 2023	CPS Texas Research (Zeta Drive) at 1331 Zeta Drive

6. **ADD:** Pre-Submittal Sign-In Sheet dated December 15, 2022, has been added, this document will be posted as a separate document.
7. **ADD:** Second Pre-Submittal Sign-In Sheet dated January 04, 2023, has been added, this document will be posted as a separate document.
8. **MODIFY:** Attachment B Price Schedule V2 has been revised to allow respondents to enter Unit cost in Column C and a One-Time Clean Up Cost in Column D (Column D is Not included in Estimated Annual Cost, Column M).

QUESTIONS SUBMITTED IN ACCORDANCE WITH PRE-SUBMITTAL CONFERENCE AND SECTION 003, RESTRICTIONS ON COMMUNICATION:

On Wednesday, January 4, 2023, the City of San Antonio hosted a Second Pre-Submittal Conference to provide information and clarification for the Landscaping Services for Radio Tower Sites Request for Competitive Sealed Proposal. Below is a list of questions that were asked at the second pre-submittal conference and in accordance with Section 003 – Instructions for Respondents, Part A, Restrictions on Communication. The City’s official response to questions asked is as follows:

Question 1: Are there SBEDA points awarded for attending the Pre-Submittal Conference?

Response: The 5 points apply only if a Waiver is submitted, and that waiver is subject to review. A waiver request form should be submitted if a good-faith effort to achieve the specified subcontracting goal(s) has been made but they are still uncertain as to whether their firm will be able to attain the goals. Submitting a waiver request does not guarantee responsiveness as they are subject to review and must receive a score of 70 or greater to be approved. The Waiver Request Form should be returned with their utilization plan at the time of bid, exceptions cannot be made. The criterion for waivers is strict, so the firm should review the document carefully and they should address every line. Special attention should be paid to the portion where respondents are required to reach out to a specified number of potential subcontractors per goal category and scope of work. The 5 points will be awarded for attending the pre-submittal conference. Please note, these points are not SBEDA Evaluation Points, rather these points are our own internal waiver evaluation points. Short answer, the respondent will receive those points towards their waiver submission, not to the overall evaluation of the project.

Questions 2: Would it be possible to add another site visit for this project?

Response: Yes, please refer to Item # 5 above.

Jennifer Johnson

Jennifer Johnson
Procurement Administrator
Finance Department – Purchasing Division

JJ/mc

*******THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE PROPOSAL *******

Vendor Acknowledgement

Date: _____

Company Name: _____

Address: _____

City/State/Zip Code: _____

Name & Business Title: _____

Signature: _____