



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Landscaping Services for Radio Site Towers for ITSD

Solicitation Number: 6100015889, RFCSP 23-028 **V3**

Description: The City of San Antonio is seeking proposals from qualified respondents interested in furnishing all labor, equipment, materials, expertise and tools required to perform groundskeeping services. Services include, but are not limited to removal of weeds, vines, brush tree trimming and other vegetation (to include the roots) and to apply weed prevention efforts at 18 tower sites used by the Alamo Area Regional Radio System.

Applicable Product Categories: 98836 Grounds and Roadside Maintenance; Mowing, Edging, Plant, not tree trimming, etc.
96888 Tree and Shrub Removal Services
98888 Tree Trimming and Pruning Services

Evaluation Committee:

Andrew Jaffee, IT Manager, Public Safety Radio System, Information Technology Services Department
Nancy Matticola, Network & Telecom Engineer I, Information Technology Services Department
Roger Garza, Firefighter, San Antonio Fire Department
Stephen Sample, Radio Services Manager, Bexar County
Joseph Deuel, Wireless Services Manager, CPS Energy

Date Issued: December 7, 2022

Due Date & Time: February 1, 2023, 2:00 p.m. Central Time

Pre-Submittal Conference: A pre-submittal conference will be held via Webex only at 1:30 P.M., Central Time, on December 15, 2022.

Pre-Submittal Conference Dial-In Information: 1-415-655-0001

Meeting number: 2467 368 9998

Password: COSA

A second pre-submittal conference will be held via Webex only at 1:00 P.M., Central Time, on January 4, 2023.

Pre-Submittal Conference Dial-In Information: 1-415-655-0001

Meeting number: 2467 368 9998

Password: COSA

Pursuant to Section 003 Instructions for Respondents Part A – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted for consideration as a City Council agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 P.M. CT, on January 6, 2023. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Maria Castillo, Procurement Specialist II
City of San Antonio, Finance Department – Purchasing Division
maria.castillo@sanantonio.gov

Questions submitted and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.