



ADDENDUM I

SUBJECT: Request for Competitive Sealed Proposal (RFCSP) Annual Contract for Tree Planting & Care (RFCSP 6100016274, RFx: 23-016), Scheduled to Open: January 27, 2023; Date of Issue: December 14, 2022

FROM: Denise Gómez Esquivel, C.P.M., CPPB
Procurement Administrator

DATE: January 19, 2023

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE AND RESTRICTIONS ON COMMUNICATION:

On December 21, 2022, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Annual Contract for Tree Planting & Care. Below is a list of questions that were asked at the pre-submittal conference and in accordance with Section 003 – INSTRUCTIONS FOR RESPONDENTS, PART A, Restrictions on Communication. The City's official response to questions asked is as follows:

- Question 1:** Is the contractor responsible for severe extended freeze damage or catastrophic wind damage?
Response: No
- Question 2:** Are Mulch Applications only required at the initial planting and again at the end of the 36-month warranty?
Response: Mulch should be inspected and replaced annually.
- Question 3:** Will there be any quantities of large tree planting or transplants?
Response: Once workplans are developed, they will be shared with successful bidder.
- Question 4:** Will tree planting requests be performed in all seasons?
Response: Tree planting requests could be placed at any time of year, the bulk of them occurring between September and April (Fall/Winter/Spring)
- Question 5:** Is the contractor responsible for permits, barricades, or traffic control?
Response: Yes, this will be contactors responsibility.
- Question 6:** Is the contractor responsible for vegetation maintenance around mulch rings?
Response: Yes, please refer to Section 004 – Specifications/Scope of Services, Item 4.17 Plant Maintenance Prior to Substantial Completion Acceptance.
- Question 7:** Is the contractor responsible for vandalism or theft of trees?
Response: No
- Question 8:** Section 4.18.1 Plant Warranty - what is the possible percentage of trees that may/will not require a 3-year warranty?
Response: At this time, no exact figure, but the bulk will be without warranty/maintenance.

Question 9: Will there be any private residential service requests performed and if so, are there any specific requirements or scope of work?

Response: Yes, trees may be installed on private residential or commercial property and may be located anywhere on the property.



for

Denise Gómez Esquivel, C.P.M., CPPB
Procurement Administrator
Finance Department – Procurement Division