



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal – Annual Contract for Feral Hog Trapping and Removal

Solicitation Number: RFCSP 23-022; RFx 6100016084

Description: The City of San Antonio (City) is soliciting proposals from qualified vendors to setup, maintain, move, and take down feral hog traps at various sites within the San Antonio City limits for the Parks and Recreation, Animal Care Services, and San Antonio Police Departments. Feral hogs have damaged City property and pose a health and safety concern.

Applicable Product Categories: 96206 - Animal Care, Animal Control, Animal Health, Animal Shelter, Animal Trapping, Animal Production (Breeding), Animal Training Services, etc., Including Pet Services, All Types

Date Issued: Wednesday, December 7, 2022

Due Date & Time: Wednesday, January 18, 2023, 2:00 p.m. Central Time

Pre-Submittal Conference: Via WebEx at 2:00 p.m. Central Time, on Wednesday, December 14, 2022

Join by Phone: 1-415-655-0001

Meeting Number (access code): 2452 997 3736

Meeting Password: JexeAUUP663

Staff Contact Person: Stephen Muñoz, Procurement Specialist, [stephen.muniz@sanantonio.gov](mailto:stephen.muniz@sanantonio.gov)

**Evaluation Committee Voting Members:**

Casey Cowan, Parks Naturalist/Parks & Recreation Department

Wendy Leonard, Nature Preserve Officer/Parks & Recreation Department

David Diaz, Sargent, SAPD/Training Academy

Kelsey Scherschel, Natural Areas Manager/Parks & Recreation Department

Jessica Alderson, Urban Biologist/Texas Parks & Wildlife Department

Aimee DeContreras, Field Operations Manager/Animal Care Services Department

Pursuant to Section 003, Restrictions on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 4:00 p.m., Central Time, on December 16, 2022. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Stephen Muñoz, Procurement Specialist II

City of San Antonio, Finance Department – Purchasing Division

[stephen.muniz@sanantonio.gov](mailto:stephen.muniz@sanantonio.gov)

Questions submitted and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.