



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Annual Contract for On-Call Plumbing Services – Citywide

Solicitation Number: RFX 6100016409; RFCSP 23-043

Description: The City of San Antonio seeks proposals from qualified contractors interested in providing “on-call” commercial plumbing maintenance and repairs through an on call contracting services (OCCS) contract. Service shall be for plumbing maintenance and repairs Citywide. Services within new building construction, remodeling or alterations of an existing building will not be included.

Applicable Product Categories: 91060 Plumbing Maintenance and Repair (includes toilets, etc.) Services
67053 Pipeline Equipment and Tools
67055 Plumbing Fixtures and Parts
67056 Plumbing Trim: Faucets, Fittings, etc.
67057 Plumbing Equipment, Accessories and Supplies
67091 Water Heaters, Commercial

Date Issued: February 24, 2023

Due Date & Time: April 19, 2023, 2:00 p.m. Central Time

Pre-Submittal Conference: The conference will be held via a WebEx meeting at 2:00 p.m. Central Time on March 7, 2023. The Agenda is available through the SAePS Portal Attendance is optional, but highly encouraged Prospective Respondents may join the WebEx using the following instructions:

WebEx Call-in: 1-415-655-0001 US TOLL
Meeting number (access code): 2458 745 3933
Meeting password: egZc8NCvW23

Staff Contact Person: Madison McDonald, Procurement Specialist II, Madison.McDonald@sanantonio.gov

Evaluation Committee Voting Members:

David McCary, City Manager's Office
Melinda Cerda, Assistant Director, Parks and Recreation Department
Jesse Gallegos, Assistant Manager, Parks and Recreation Department
John Gamez, Building Maintenance Supervisor, CCDO
Alexandria (Ali) Garza, Parking Operations Manager, CCDO
Eric Teague, Special Projects Manager, DHS

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 PM, Central Time, on March 10, 2023. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Madison McDonald, Procurement Specialist II
City of San Antonio, Finance Department – Purchasing Division
Madison.McDonald@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.