



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Enhanced Disease Surveillance System

Solicitation Number: RFCSP 23-072; 6100016711

Description: This Request for Competitive Sealed Proposal (RFCSP) is issued by the City of San Antonio (City) for the San Antonio Metropolitan Health Department (Metro Health). The purpose of this request is to secure a vendor (“Respondent”) that has a proven record of successfully delivering a scalable Electronic Infectious Disease Surveillance System. This will allow Metro Health staff to better protect the communities through improved management and control of infectious diseases and information. The proposed system must be able to receive, process, store, manage, and streamline current manual business processes through automated workflows to better manage and report to the Texas Department of Health State Services (DSHS).

Applicable Product Categories: 20880- Software, Microcomputer (Not Otherwise Classified)

Evaluation Committee Voting Members:

Dr. Rita Espinoza, Chief of Epidemiology, San Antonio Metropolitan Health District
Kevin Goodwin, Chief Technology Officer, Information Technology Services Department
Christina Carmona, Epidemiology Program Manager, San Antonio Metropolitan Health District
Deborah Gonzalez, Epidemiology Project Manager, San Antonio Metropolitan Health District
Miguel Cervantes, Public Health Administrator, San Antonio Metropolitan Health District

Date Issued: March 23, 2023

Due Date & Time: **June 5, 2023**, at 2:00 p.m. Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will be held at 10:00 a.m. Central Time, on April 3, 2023. The Pre-Submittal Conference for this solicitation will be held via WebEx only.

Pre-Submittal Conference Dial-In Information:

Conference Bridge Dial-In Number: 1-415-655-0001

Meeting number: 2452 717 1029

Meeting password: COSA

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m6005118675827432ded07b289ad7eed7>

Pursuant to Section 008 Submission of Proposals – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications: Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on April 21, 2023. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Peter Farley, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
Peter.Farley@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal: <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's

SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.